

Appendix F

Consultation Materials

Appendix F-1

Knox Farm Suitability Assessment Consultation Records

Appendix F-1-1: Agencies and Provincial/Local Organizations

Notice of Public Drop In Session
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Notice of Public Drop In Session
Other Communications

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Notice of Public Drop In Session
Other Communications

Appendix F-1-1

Agencies and Provincial/Local Organizations

Notice of Public Drop In Session

From: Warren, Catherine (MNRF) <Catherine.Warren@ontario.ca>
Sent: Tuesday, March 21, 2023 11:12 AM
To: Facility, UK Biogas; lscanlan@utilitieskingston.com
Subject: RE: Notice of Public Drop In Session - Kingston Regional Biosolids & Biogas Facility
Attachments: 2023-03-21_MNRF_Comments.pdf

Hello,

Attached is some information on MNRF resources to consider as this project proceeds through the Municipal Class EA process.

Please let me know if you have any questions about this.

All the best,
Catherine

From: stasfi@dillon.ca <stasfi@dillon.ca> **On Behalf Of** Facility, UK Biogas

Sent: March 14, 2023 10:43 AM

To: Orpana, Jon (MECP) <Jon.Orpana@ontario.ca>; McMurray, Barb (MECP) <Barb.McMurray@ontario.ca>; aaron.law@ontario.ca; brenda@ontariowater.ca; IMaharjan@ocwa.com; Hammill, Nathan (MEDJCT) <Nathan.Hammill@ontario.ca>; Wittenbrinck, Joerg (ENERGY) <Joerg.Wittenbrinck@ontario.ca>; Warren, Catherine (MNRF) <Catherine.Warren@ontario.ca>; Barboza, Karla (MCM) <Karla.Barboza@ontario.ca>; Abdi, Fuad (SOLGEN) <Fuad.Abdi@ontario.ca>; Meleschuk, Jenn (MTO) <Jenn.Meleschuk@ontario.ca>; mdakin@crca.ca; TBeaubiah@crca.ca; kfurlanetto@crca.ca

Cc: Betsy Varghese <bvarghese@dillon.ca>; jscanlan@utilitieskingston.com

Subject: Notice of Public Drop In Session - Kingston Regional Biosolids & Biogas Facility

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Good morning,

Please find attached the Notice of Public Drop In Session for the proposed Kingston Regional Biosolids & Biogas Facility.

Thank you,
Sydney Tasfi

This message is directed in confidence solely to the person(s) named above and may contain privileged, confidential or private information which is not to be disclosed. If you are not the addressee or an authorized representative thereof, please contact the undersigned and then destroy this message.

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March 21, 2023

Dear Lauren Scanlan,

SUBJECT: Notice of Public Drop In Session, Kingston Regional Biosolids & Biogas Facility

The Ministry of Natural Resources and Forestry (MNRF) received your Notice of Public Drop In Session for the Kingston Regional Biosolids & Biogas Facility, dated March 14, 2023. Thank you for circulating this to our office. Please note that we have not completed a screening of natural heritage or other resource values for the project at this time. This response, however, does provide information to guide you in identifying and assessing natural features and resources as required by applicable policies and legislation, as well as engaging with the ministry for advice as needed as you move into your Class EA process.

Please also note that it is the proponent's responsibility to be aware of, and comply with, all relevant federal or provincial legislation, municipal by-laws or other agency approvals.

Natural Heritage

MNRF's natural heritage and natural resources GIS data layers can be obtained through the ministry's [Land Information Ontario \(LIO\)](#) website. You may also view natural heritage information online (e.g., Provincially Significant Wetlands, ANSI's, woodlands, etc.) using the [Make a Map: Natural Heritage Areas](#) tool. We recommend that you use the above-noted sources of information during the review of your project proposal.

Natural Hazards

A series of natural hazard technical guides developed by MNRF are available to support municipalities and conservation authorities implement the natural hazard policies in the Provincial Policy Statement (PPS). For example, standards to address flood risks and the potential impacts and costs from riverine flooding are addressed in the *Technical Guide River and Stream Systems: Flooding Hazard Limit (2002)*. We recommend that you consider these technical guides as you assess specific improvement projects that can be undertaken to reduce the risk of flooding.

Fish and Wildlife Conservation Act

Please note, that should the project require:

- The relocation of fish outside of the work area, a Licence to Collect Fish for Scientific Purposes under the *Fish and Wildlife Conservation Act* will be required.

- The relocation of wildlife outside of the work area (including amphibians, reptiles, and small mammals), a Wildlife Collector's Authorization under the *Fish and Wildlife Conservation Act* will be required.

Public Lands Act & Lakes and Rivers Improvement Act

Some projects may be subject to the provisions of the *Public Lands Act* or *Lakes and River Improvement Act*. Please review the information on MNRF's web pages provided below regarding when an approval is, or is not, required. Please note that many of the authorizations under the *Lakes and Rivers Improvement Act* are administered by the local Conservation Authority.

- For more information about the *Public Lands Act*: <https://www.ontario.ca/page/crown-land-work-permits>
- For more information about the *Lakes and Rivers Improvement Act*: <https://www.ontario.ca/page/lakes-and-rivers-improvement-act-administrative-guide>

Please note that proposed works on the bed of Lake Ontario may require authorization under the *Public Lands Act* through a work permit and/or occupational authority.

After reviewing the information provided, if you have not identified any of MNRF's interests stated above, there is no need to circulate any subsequent notices to our office. If you have identified any of MNRF's interests and/or may require permit(s) or further technical advice, please feel free to contact me.

Best Regards,

[original signed by]

Catherine Warren
District Planner
Ministry of Natural Resources and Forestry

@ontario.ca

**Ministry of Citizenship
and Multiculturalism**

Heritage Planning Unit
Heritage Branch
Citizenship, Inclusion and
Heritage Division



**Ministère des Affaires civiles
et du Multiculturalisme**

Unité de la planification relative au
patrimoine
Direction du patrimoine
Division des affaires civiles, de
l'inclusion et du patrimoine



April 12, 2023

EMAIL ONLY

Lauren Scanlan M.A.Sc., P.Eng.
Utilities Engineer
Utilities Kingston
lscanlan@utilitieskingston.com

MCM File : **0017828**
Proponent : **Utilities Kingston**
Subject : **Municipal Class EA – Schedule C – Notice of Public Drop-in
Session**
Project : **Kingston Regional Biosolids & Biogas Facility**
Location : **Kingston**

Dear Lauren Scanlan:

Thank you for providing the Ministry of Citizenship and Multiculturalism (MCM) with the Notice for the above-referenced project.

MCM's interest in this project relates to its mandate of conserving Ontario's cultural heritage, which includes:

- archaeological resources, including land and marine);
- built heritage resources, including bridges and monuments; and
- cultural heritage landscapes.

Under the EA process, the proponent is required to determine a project's potential impact on known (previously recognized) and potential cultural heritage resources.

Project Summary

Utilities Kingston is undertaking a study to investigate the feasibility of a combined biosolids and food waste processing facility at Knox Farm, a municipally-owned property located off Perth Road just north of Highway 401 and Division St. in the City of Kingston. This project is in the early stages, and builds on the Master Plan for Enhanced Biosolids Management and Biogas Utilization, project completed in 2020.

The current project will include a more detailed review of the City-owned Knox Farm Property, followed by an official commencement of the Schedule C Class EA process in accordance with the MCEA's Phases 3 ('alternative design concepts') and 4 ('environmental study report'). The Class EA will culminate with the preparation and public posting of an Environmental Study Report.

Identifying Cultural Heritage Resources

While some cultural heritage resources may have already been formally identified, others may be identified through screening and evaluation.

Archaeological Resources

This EA project may impact archaeological resources and should be screened using the Ministry's [Criteria for Evaluating Archaeological Potential](#) to determine if an archaeological assessment is needed. MCM archaeological sites data are available at archaeology@ontario.ca.

If the EA project area exhibits archaeological potential, then an archaeological assessment (AA) shall be undertaken by an archaeologist licenced under the *Ontario Heritage Act (OHA)*, who is responsible for submitting the report directly to MCM for review.

Built Heritage Resources and Cultural Heritage Landscapes

The Ministry's [Criteria for Evaluating Potential for Built Heritage Resources and Cultural Heritage Landscapes](#) should be completed to help determine whether this EA project may impact built heritage resources and/or cultural heritage landscapes.

If there is potential for built heritage resources and/or cultural heritage landscapes on the property or within the project area, a Cultural Heritage Evaluation Report (CHER) should be undertaken by a qualified person to determine the cultural heritage value or interest of the property (or project area). If the property (or project area) is determined to be of cultural heritage value or interest and alterations or development is proposed, MCM recommends that a Heritage Impact Assessment (HIA), prepared by a qualified consultant, be completed to assess potential project impacts. Please send the HIA to MCM for review and comment and make it available to local organizations or individuals who have expressed interest in review.

Cultural Heritage Reports will be undertaken by a qualified person who has expertise, recent experience, and knowledge relevant to the type of cultural heritage resources being considered and the nature of the activity being proposed.

Community input should be sought to identify locally recognized and potential cultural heritage resources. Sources include, but are not limited to, municipal heritage committees, historical societies and other local heritage organizations.

Cultural heritage resources are often of critical importance to Indigenous communities. Indigenous communities may have knowledge that can contribute to the identification of cultural heritage resources, and we suggest that any engagement with Indigenous communities includes a discussion about known or potential cultural heritage resources that are of value to them.

Environmental Assessment Reporting

All technical cultural heritage studies and their recommendations are to be addressed and incorporated into EA projects. Please advise MCM whether any technical cultural heritage studies will be completed for this EA project, and provide them to MCM before issuing a Notice of Completion or commencing any work on the site. If screening has identified no known or potential cultural heritage resources, or no impacts to these resources, please include the completed checklists and supporting documentation in the EA report or file.

Please note that the responsibility for administration of the *Ontario Heritage Act* and matters related to cultural heritage have been transferred from the Ministry of Tourism, Culture and Sport (MTCS) to the Ministry of Citizenship and Multiculturalism (MCM). Individual staff roles and contact information remain unchanged. Please continue to send any notices, report and/or documentation to both Karla Barboza and myself.

- Karla Barboza, Team Lead - Heritage | Heritage Planning Unit (Citizenship and Multiculturalism) | [REDACTED] | [REDACTED]@ontario.ca
- Joseph Harvey, Heritage Planner | Heritage Planning Unit (Citizenship and Multiculturalism) | [REDACTED] | [REDACTED]@ontario.ca

Thank you for consulting MCM on this project and please continue to do so throughout the EA process. If you have any questions or require clarification, please do not hesitate to contact me.

Sincerely,

Joseph Harvey
Heritage Planner
Heritage Planning Unit
[REDACTED]@Ontario.ca

Copied to: Heather Roberts, Utilities Kingston, Director, Water & Wastewater Services
Betsy Varghese, Partner, Dillon Consulting Limited
Sydney Tasfi, Dillon Consulting Limited

It is the sole responsibility of proponents to ensure that any information and documentation submitted as part of their EA report or file is accurate. The Ministry of Citizenship and Multiculturalism (MCM) makes no representation or warranty as to the completeness, accuracy or quality of the any checklists, reports or supporting documentation submitted as part of the EA process, and in no way shall MCM be liable for any harm, damages, costs, expenses, losses, claims or actions that may result if any checklists, reports or supporting documents are discovered to be inaccurate, incomplete, misleading or fraudulent.

Should previously undocumented archaeological resources be discovered, they may be a new archaeological site and therefore subject to Section 48(1) of the *Ontario Heritage Act*. The proponent or person discovering the archaeological resources must cease alteration of the site immediately and engage a licensed consultant archaeologist to carry out an archaeological assessment, in compliance with Section 48(1) of the *Ontario Heritage Act*.

The *Funeral, Burial and Cremation Services Act, 2002, S.O. 2002, c.33* requires that any person discovering human remains must cease all activities immediately and notify the police or coroner. If the coroner does not suspect foul play in the disposition of the remains, in accordance with *Ontario Regulation 30/11* the coroner shall notify the Registrar, Ontario Ministry of Public and Business Service Delivery, which administers provisions of that Act related to burial sites. In situations where human remains are associated with archaeological resources, the Ministry of Citizenship and Multiculturalism should also be notified (at archaeology@ontario.ca) to ensure that the archaeological site is not subject to unlicensed alterations which would be a contravention of the *Ontario Heritage Act*.

From: Sheila Buck <SBuck@loyalist.ca>
Sent: Monday, March 27, 2023 1:44 PM
To: Facility, UK Biogas
Subject: RE: Notice of Public Drop In Session - Kingston Regional Biosolids & Biogas Facility

Thank you

From: sjeffery@dillon.ca <sjeffery@dillon.ca> On Behalf Of Facility, UK Biogas
Sent: Monday, March 27, 2023 1:23 PM
To: Sheila Buck <SBuck@loyalist.ca>
Cc: Shawn Young <ssyoung@loyalist.ca>; UK Biogas Facility <ukbiogasfacility@dillon.ca>
Subject: Re: Notice of Public Drop In Session - Kingston Regional Biosolids & Biogas Facility

Thank you, Sheila.

We have updated our contact list and will direct all future correspondence to Shawn Young, as CC'ed.

Thank you,
Stacey Jeffery

On Tue, Mar 14, 2023 at 10:41 AM Sheila Buck <SBuck@loyalist.ca> wrote:

Good morning Sydney,

I am no longer the person to be receiving these emails. I have cc'd our Utilities Manager Shawn Young on this email as he should be directed all information regarding this project.

Thank you
Sheila

Sheila Buck
Utilities Compliance & Training Technician
Economic Growth & Community Development Services
Loyalist Township
Building a Healthy, Engaged Community
263 Main Street, Odessa, Ontario K0H 2H0
613-386-7351 ext. 139
sbuck@loyalist.ca
loyalist.ca



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From: stasfi@dillon.ca <stasfi@dillon.ca> On Behalf Of Facility, UK Biogas
Sent: March 14, 2023 10:38 AM
To: Sheila Buck <SBuck@loyalist.ca>; Jesse Gawley <JGawley@loyalist.ca>; Lorie McFarland <LMcFarland@loyalist.ca>; Alex Scott <AScott@loyalist.ca>; Jenna Campbell <JCampbell@loyalist.ca>
Cc: Betsy Varghese <bvarghese@dillon.ca>; lscanian@utilitieskingston.com
Subject: Notice of Public Drop In Session - Kingston Regional Biosolids & Biogas Facility

Good morning,

Please find attached the Notice of Public Drop In Session for the proposed Kingston Regional Biosolids & Biogas Facility.

Thank you,
Sydney Tasfi

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From: sjeffery@dillon.ca on behalf of Facility, UK Biogas <ukbiogasfacility@dillon.ca>
Sent: Monday, March 27, 2023 1:42 PM
To: Kate MacNaughton; UK Biogas Facility
Subject: Re: Notice of Public Drop In Session - Kingston Regional Biosolids & Biogas Facility

Councillor MacNaughton,

Thank you for your response. The project team will keep you informed of future events or information releases related to this project.

If you have any questions related to the project, please reach out.

Thank you,
Stacey Jeffery

On Tue, Mar 14, 2023 at 11:22 AM Kate MacNaughton <kmacnaughton@pecounty.on.ca> wrote:

Thank you for notification. I can't make it but I'm watching with great interest.

Kate MacNaughton
Councillor
Prince Edward County
613-921-1200
t@CouncilKate
f@katemacnaughtonPEC

On Mar 14, 2023, at 10:42 AM, Facility, UK Biogas <ukbiogasfacility@dillon.ca> wrote:

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

Please find attached the Notice of Public Drop In Session for the proposed Kingston Regional Biosolids & Biogas Facility.

Thank you,
Sydney Tasfi

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Facility, UK Biogas <ukbiogasfacility@dillon.ca>

Re: Notice of Public Drop In Session - Kingston Regional Biosolids & Biogas Facility

1 message

Facility, UK Biogas <ukbiogasfacility@dillon.ca>
To: "Da Silva, Tanya" <TDaSilva@ola.org>
Cc: UK Biogas Facility <ukbiogasfacility@dillon.ca>

Mon, Mar 27, 2023 at 1:39 PM

Tanya,

Thank you for your response. The project team will keep Mr. Hsu informed of future events or information releases related to this project.

Thank you,
Stacey Jeffery

On Wed, Mar 15, 2023 at 11:14 AM Da Silva, Tanya <TDaSilva@ola.org> wrote:

Hello Sydney and thank you for the invitation. MPP Hsu regrets he will not be able to attend as he will be in Toronto. Please keep the MPP in mind for any future events you are hosting.

Best regards,

Tanya Da Silva
Constituency Office Manager
MPP Ted Hsu
Kingston and the Islands

613-547-2385
837 Princess St. Suite 403
Kingston, ON K7L 1 G8

From: stasfi@dillon.ca <stasfi@dillon.ca> on behalf of Facility, UK Biogas <ukbiogasfacility@dillon.ca>
Sent: March 14, 2023 10:44 AM
To: Hsu-CO, Ted <thsu.mpp.co@liberal.ola.org>
Cc: Betsy Varghese <bvarghese@dillon.ca>; lscanlan@utilitieskingston.com <lscanlan@utilitieskingston.com>
Subject: Notice of Public Drop In Session - Kingston Regional Biosolids & Biogas Facility

CAUTION: External message.

Dear Mr. Hsu, MPP,

Please find attached the Notice of Public Drop In Session for the proposed Kingston Regional Biosolids & Biogas Facility.

Thank you,
Sydney Tasfi

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Other Communications

Appendix F-1-2

Indigenous Communities and Organizations

Notice of Public Drop In Session

From: Varghese, Betsy <bvarghese@dillon.ca>
Sent: Friday, June 7, 2024 11:51 AM
To: UK Biogas Facility
Subject: Fwd: FW: Fw: Kingston Biosolids and Biogas Facility Consultation Opportunity
Attachments: Notice of Public Drop In Session_UKBiogasFacility.pdf



Betsy Varghese
Partner
Dillon Consulting Limited
235 Yorkland Blvd Suite 800
Toronto, Ontario, M2J 4Y8
T - 416.229.4647 ext. 2326
M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca

Inclusiveness: Enabling belonging to draw strength from our differences.

----- Forwarded message -----

From: Laura Desaulniers <LauraD@metisnation.org>
Date: Wed, Mar 15, 2023 at 10:33 AM
Subject: FW: Fw: Kingston Biosolids and Biogas Facility Consultation Opportunity
To: bvarghese@dillon.ca <bvarghese@dillon.ca>

Hello Betsy,

I received this email from President Christa Lemelin, going forward could you send all notifications/communications to our consultations inbox at consultations@metisnation.org. This is where we sort, distribute and process notifications.
Thank you!

Kind Regards,
Laura Desaulniers (she/her)
Lands, Resources & Consultations (LRC) Branch Coordinator
Métis Nation of Ontario
Thunder Bay, ON
E: Laurad@metisnation.org
C: (807) 375 0208
W: www.metsnation.org

From: Varghese, Betsy <bvarghese@dillon.ca>
Sent: March 14, 2023 7:32 PM
To: PWMC
Cc: Roberts, Heather; Scanlan, Lauren; McLeod, Alan
Subject: Kingston Biosolids and Biogas Facility Consultation Opportunity

Dear President Lemelin,

This email serves as a brief notification from Utilities Kingston of a project called the Kingston Regional Biosolids and Biogas Facility Municipal Class Environmental Assessment. We would like to inform you of an upcoming Public Drop In Session for the proposed Facility to be held on Tuesday, March 28 from 4 to 8 pm. Please find the Notice attached with more information.

You are being contacted as part of our municipal Indigenous consultation process which Utilities Kingston and the City of Kingston undertakes both under their obligations as well as their community interest in strengthening relations with Indigenous communities. After you have reviewed this email please feel free to contact me or our team members listed at the end of this email if you would like to receive more information. If you prefer a hard copy of any project information mailed to you, please let us know so that we can prepare and send it to you.

Utilities Kingston manages the water and wastewater infrastructure for the City of Kingston. As part of those duties, Utilities Kingston undertakes long range planning and studies to provide the community with continuous, safe and reliable services. Utilities Kingston is now in the early stages of this study which will assess the environmental, technical and financial feasibility of developing the City-owned Knox Farm property with a biosolids/biogas facility. The Knox Farm property is 73.42 ha (181.44 ac) in size and is located to the north of Highway 401 in the central area of the municipality as can be seen on the map provided. The specific location of the facility is targeting a 9 ha, previously cleared parcel of the property next to the City's snow dump facility (shown as a red hatched area in the attached map). If approved in the future, such a facility would play a key role in the community's enhanced management of the settled organic solid material from wastewater treatment processes, as well as the City's management of residential green bin organics.

The overall study is in the form of an Environmental Assessment (EA) and includes a number of areas of research. Utilities Kingston has hired Dillon Consulting Limited to lead the EA process which is expected to continue into 2023. As part of the EA study team, Archaeological Research Associates Ltd. will be preparing two assignments: (i) a Stage 1 Archaeological Assessment and (ii) a Cultural Heritage Assessment Report. A Stage 1 Archaeological Assessment describes the archaeology, history, geography, and current land conditions in the area including known archaeological sites.

Recommendations related to further possible archaeological requirements will also be identified through that work. The goal of the Cultural Heritage Assessment Report is to map all cultural heritage resources within the study area which may be affected by the project. Any mitigation measures that the project should adopt to protect those cultural heritage resources will be described along with recommendations, if any, for further studies.

If the Metis Nation of Ontario wishes to participate in a consultation on the archaeological, cultural or any other aspects of the project we would be

happy to discuss what interests you may have and how we can assist. For more information related to this project, please go to the project's website at:

<https://utilities.kingston.com/Projects/Detail/RegionalBiosolidsBiogasFacility>.

You may also reach out to the following contacts:

Betsy Varghese, Dillon Consulting - bvarghese@dillon.ca

Alan McLeod, City of Kingston - amcleod@cityofkingston.ca

Lauren Scanlan, Utilities Kingston - lscanlan@utilities.kingston.com

Thank you,

Betsy



Betsy Varghese
Partner
Dillon Consulting Limited
235 Yorkland Blvd Suite 500
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Attention: This email originated from outside the **MNO**. Please use caution when clicking links, opening attachments or replying to requests for account information or funds.

From: Varghese, Betsy <bvarghese@dillon.ca>
Sent: Friday, June 7, 2024 11:51 AM
To: UK Biogas Facility
Subject: Fwd: Kingston Biosolids and Biogas Facility Consultation Opportunity



Betsy Varghese
Partner
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----- Forwarded message -----

From: Varghese, Betsy <bvarghese@dillon.ca>
Date: Tue, Dec 20, 2022 at 5:50 PM
Subject: Re: Kingston Biosolids and Biogas Facility Consultation Opportunity
To: Naomi Leduc <Naomi.Leduc@wendake.ca>
Cc: Dominic Ste-Marie <Dominic.Sainte-Marie@wendake.ca>, McLeod, Alan <amcleod@cityofkingston.ca>, Mike McCreedy <mike.mcCreedy@araheritage.ca>, Scanlan, Lauren <lscanlan@utilitieskingston.com>, Sydney Tasfi <stasfi@dillon.ca>

Hi Naomi,

Thank you very much for your email and interest in the project. I have included Alan McLeod from the City of Kingston, Lauren Scanlan from Utilities Kingston and Mike McCreedy from ARA Heritage in this email as well.

The draft Stage 1 Archaeological Assessment report is currently being reviewed by Utilities Kingston and the City of Kingston. We expect to receive comments in early January. We would be happy to share the revised draft Stage 1 report afterwards.

We are in the midst of confirming the next steps of the project and should we proceed, we would welcome Huron-wendat Nation's participation in future work.

Many thanks,
Betsy

Betsy Varghese
Partner
Dillon Consulting Limited
235 Yorkland Blvd Suite 800
Toronto, Ontario, M2J 4Y8
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F - 416.229.4692
M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca



On Fri, Dec 16, 2022 at 8:59 AM Naomi Leduc <Naomi.Leduc@wendake.ca> wrote:

Kwe Betsy,

Thank you for your email and informing us about the Kingston Biosolids and Biogas Facility Project. We are indeed interested in participating in every stage of the Archeological Assessment, whether it be to review the reports or sending a field representative for the Huron-wendat Nation. Can you tell us when is the Archeological Assessment scheduled to begin ?

Tiawenhk inenh chia' entio'



NATION HURONNE-WENDAT
Bureau du Nionwents'io

Naomi Leduc, B. Sc.
Conseillère en aménagement du territoire
255, Place Chef Michel-Lavoie
Wendake (Qc) G0A 4V0
Téléphone : 418-843-3707
Courriel : naomi.leduc@wendake.ca



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De : Varghese, Betsy <bvarghese@dillon.ca>

Envoyé : 28 novembre 2022 18:03

À : Mario Gros Louis <Mario.GrosLouis@wendake.ca>; Lori-Jeanne Bolduc <Lori-Jeanne.Bolduc@wendake.ca>

Cc : McLeod, Alan <amcleod@cityofkingston.ca>; Scanlan, Lauren <lscanlan@utilitieskingston.com>

Objet : Kingston Biosolids and Biogas Facility Consultation Opportunity

Vous ne recevez pas souvent de courriers de la part de bvarghese@dillon.ca. Découvrez pourquoi cela est important.

Dear Ontario Consultation Team,

We received your contact information through Alan McLeod from the City of Kingston (cc'd on this email).

This email serves as a brief notification from Utilities Kingston of a project called the Kingston Regional Biosolids and Biogas Facility Municipal Class Environmental Assessment. You are being contacted as part of our municipal Indigenous consultation process which Utilities Kingston and the City of Kingston undertakes both under their obligations as well as their community interest in strengthening relations with Indigenous communities. After you have reviewed this email please feel free to contact me or our team members listed at the end of this email if you would like to receive more information. If you prefer a hard copy of any project information mailed to you, please let us know so that we can prepare and send it to you.

Utilities Kingston manages the water and wastewater infrastructure for the City of Kingston. As part of those duties, Utilities Kingston undertakes long range planning and studies to provide the community with continuous, safe and reliable services. Utilities Kingston is now in the early stages of this study which will assess the environmental, technical and financial feasibility of developing the City-owned Knox Farm property with a biosolids/biogas facility. The Knox Farm property is 73.42 ha (181.44 ac) in size and is located to the north of Highway 401 in the central area of the municipality as can be seen on the map provided. The specific location of the facility is targeting a 9 ha, previously cleared parcel of the property next to the City's snow dump facility (shown as a red hatched area in the attached map). If approved in the future, such a facility would play a key role in the community's enhanced management of the settled organic solid material from wastewater treatment processes, as well as the City's management of residential green bin organics.

The overall study is in the form of an Environmental Assessment (EA) and includes a number of areas of research. Utilities Kingston has hired Dillon Consulting Limited to lead the EA process which is expected to continue into 2023. As part of the EA study team, Archaeological Research Associates Ltd. will be preparing two assignments: (i) a Stage 1 Archaeological Assessment and (ii) a Cultural Heritage Assessment Report. A Stage 1 Archaeological Assessment describes the archaeology, history, geography, and current land conditions in the area including known archaeological sites.

Recommendations related to further possible archaeological requirements will also be identified through that work. The goal of the Cultural Heritage Assessment Report is to map all cultural heritage resources within the study area which may be affected by the project. Any mitigation measures that the project should adopt to protect those cultural heritage resources will be described along with recommendations, if any, for further studies.

If the Huron-Wendat Nation wishes to participate in a consultation on the archaeological, cultural or any other aspects of the project we would be happy to discuss what interests you may have and how we can assist. For more information related to this project, please go to the project's website at:

<https://utilitieskingston.com/Projects/Detail/RegionalBiosolidsBiogasFacility>.

You may also reach out to the following contacts:

- Betsy Varghese, Dillon Consulting - bvarghese@dillon.ca
- Alan McLeod, City of Kingston - amcleod@cityofkingston.ca
- Lauren Scanlan, Utilities Kingston - lscanlan@utilitieskingston.com

Thank you,

Betsy

Betsy Varghese
Partner
Dillon Consulting Limited
235 Yorkland Blvd Suite 300
Toronto, Ontario, M2J 4Y8
T - 416.229.4647 ext. 2325
F - 416.229.4692
M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca



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From: Varghese, Betsy <bvarghese@dillon.ca>
Sent: Friday, June 7, 2024 11:52 AM
To: UK Biogas Facility
Subject: Fwd: Kingston Biosolids and Biogas Facility Consultation Opportunity
Attachments: image006.png



Betsy Varghese
Partner
Dillon Consulting Limited
235 Yorkland Blvd Suite 800
Toronto, Ontario, M2J 4Y8
T - 416.229.4647 ext. 2326
M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca

Inclusiveness: Enabling belonging to draw strength from our differences.

----- Forwarded message -----

From: Scanlan, Lauren <lscanlan@utilitieskingston.com>
Date: Tue, Dec 5, 2023 at 3:21 PM
Subject: RE: Kingston Biosolids and Biogas Facility Consultation Opportunity
To: Marie-Sophie Gendron <Marie-Sophie.Gendron@wendake.ca>
Cc: Thiefaïne Terrier <Thiefaïne.Terrier@wendake.ca>, McLeod, Alan <amcleod@cityofkingston.ca>, Roberts, Heather <hroberts1@utilitieskingston.com>, bvarghese@dillon.ca <bvarghese@dillon.ca>, abanihashemi@dillon.ca <abanihashemi@dillon.ca>, Dominique Lesage <Dominique.Lesage@wendake.ca>

Hi Marie-Sophie,

Thank you for taking time to participate in the Stage 2 Archaeology Assessment field work.
Billing information can be to my attention using the information in my signature below. If you could please indicate Project Name (Biosolids and Biogas Facility Class EA) and a brief description of the work on the invoice, that would be helpful. Feel free to refer to your quote, dated November 15, 2023.

Thank you,

Lauren.



Lauren Scanlan, M.A.Sc., P.Eng.
Project Advisor – Risk & Research
P.O. Box 790, Kingston, ON K7L 4X7
P: 613-546-1181 x.2462 C: 613-217-7181
lscanlan@utilitieskingston.com



Utilities Kingston acknowledges that we are situated on the ancestral and continuing unceded territory of the Huron-Wendat, Anishinaabe and Haudenosaunee Peoples. We thank these Peoples for their stewardship of the land. As we preserve and protect the land and water, we commit to delivering our services with care for the Earth.

From: Marie-Sophie Gendron <Marie-Sophie.Gendron@wendake.ca>
Sent: Tuesday, December 5, 2023 11:25 AM
To: Scanlan, Lauren <lscanlan@utilitieskingston.com>
Cc: Thiefaïne Terrier <Thiefaïne.Terrier@wendake.ca>, McLeod, Alan <amcleod@cityofkingston.ca>, Roberts, Heather <hroberts1@utilitieskingston.com>, bvarghese@dillon.ca; abanihashemi@dillon.ca; Dominique Lesage <Dominique.Lesage@wendake.ca>
Subject: RE: Kingston Biosolids and Biogas Facility Consultation Opportunity

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Kwe Lauren,

Could you confirm with you the billing information for our participation on this project?

Tiawenhk,
Marie-Sophie

NATION HURONNE-WENDAT
BUREAU DU NIONWENTSÏO

Marie-Sophie Gendron
Analyste archéologue



255, pl. Châteaubert Estime
Wendake QC J0K 4V0
T: 418 843-2507
@ : marie-sophie.gendron@wendake.ca
WENDAKE.CA

De : Scanlan,Lauren <lscanlan@utilitieskingston.com>

Envoyé : 15 novembre 2023 15:56

À : Marie-Sophie Gendron <Marie-Sophie.Gendron@wendake.ca>; megan.devries@araheritage.ca

Cc : Thiefaïne Terrier <Thiefaïne.Terrier@wendake.ca>; McLeod,Alan <samcleod@cityofkingston.ca>; Roberts,Heather <hroberts1@utilitieskingston.com>; bvarghese@dillon.ca; abanishashemi@dillon.ca; Mike McCready - ARA <mike_mccready@araheritage.ca>

Objet : RE: Kingston Biosolids and Biogas Facility Consultation Opportunity

Hi Marie-Sophie,

Thank you very much for the quick turnaround on the quote reflecting additional days in the field if required. I can confirm that we can accommodate this within our project budget and invite you participate in the field work if and as your availability allows next week.

Megan – can you please connect with myself and Marie-Sophie offline with specific details for next week?

Please let me know if there are any questions.

Thank you,

Lauren.



Lauren Scanlan, M.A.Sc., P.Eng.

Utilities Engineer

P.O. Box 790, Kingston, ON K7L 4X7

P: 613-546-1181 x.2462 C: 613-217-7181

lscanlan@utilitieskingston.com



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From: Marie-Sophie Gendron <Marie-Sophie.Gendron@wendake.ca>

Sent: Wednesday, November 15, 2023 8:58 AM

To: Scanlan,Lauren <lscanlan@utilitieskingston.com>

Cc: Thiefaïne Terrier <Thiefaïne.Terrier@wendake.ca>; McLeod,Alan <samcleod@cityofkingston.ca>; Roberts,Heather <hroberts1@utilitieskingston.com>; bvarghese@dillon.ca; abanishashemi@dillon.ca; Mike McCready - ARA <mike_mccready@araheritage.ca>; megan.devries@araheritage.ca

Subject: RE: Kingston Biosolids and Biogas Facility Consultation Opportunity

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello Lauren,

Thank you for the call. It was really nice talking with you! As discussed, you will find attached to this email a revised quote for our participation. I will wait for your feedback!

Best regards,
Marie-Sophie

NATION HURONNE-WENDAT
BUREAU DU NIONWENTSÏO

Marie-Sophie Gendron
Analyste archéologue



255, place Charles-Larocque
Wendake/QT1 0K8 4Y8
T: 418 843-3707
@ : marie-sophie.gendron@wendake.ca
WENDAKE.CA

De : Scanlan,Lauren <lscanlan@utilitieskingston.com>

Envoyé : 13 novembre 2023 16:08

À : Marie-Sophie Gendron <Marie-Sophie.Gendron@wendake.ca>

Cc : Thieffaine Terrier <Thieffaine.Terrier@wendake.ca>; McLeod,Alan <samcleod@cityofkingston.ca>; Roberts,Heather <hroberts1@utilitieskingston.com>; bvarghese@dillon.ca; abanishashemi@dillon.ca; Mike McCready - ARA <mike_mccready@ar heritage.ca>; megan.devries@ar heritage.ca

Objet : RE: Kingston Biosolids and Biogas Facility Consultation Opportunity

Hi Marie-Sophie,

I just wanted to write again for the benefit of the larger group on this e-mail train to confirm that you and I are planning to chat Wednesday morning. I can update the group after we've had a chance to discuss logistics. Thank you very much for your interest in participating in the Stage 2 work.

Thank you,

Lauren.



Lauren Scanlan, M.A.Sc., P.Eng.

Utilities Engineer

P.O. Box 790, Kingston, ON K7L 4X7

P: 613-546-1181 x2482 C: 613-217-7181

lscanlan@utilitieskingston.com



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From: Marie-Sophie Gendron <Marie-Sophie.Gendron@wendake.ca>

Sent: Monday, November 13, 2023 3:05 PM

To: Scanlan,Lauren <lscanlan@utilitieskingston.com>

Cc: Thieffaine Terrier <Thieffaine.Terrier@wendake.ca>; McLeod,Alan <samcleod@cityofkingston.ca>; Roberts,Heather <hroberts1@utilitieskingston.com>; bvarghese@dillon.ca; abanishashemi@dillon.ca; Mike McCready - ARA <mike_mccready@ar heritage.ca>; megan.devries@ar heritage.ca

Subject: RE: Kingston Biosolids and Biogas Facility Consultation Opportunity

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Good afternoon Lauren,

I hope this email finds you doing well. Thank you for contacting the Nation about this archaeological assessment. We would like to participate for this assessment. Please, find a quote for our participation during this project. If we are unable to send a field representative, we would like to receive a draft copy of the stage 2 AA to comment. Let me know if you have any questions!

Best regards,

Marie-Sophie



NATION HURONNE-WENDAT
BUREAU DU NIONWENTSÏO

Marie-Sophie Gendron
Analyste archéologue

255, place Charles-Larocque
Wendake/QT1 0K8 4Y8
T: 418 843-3707
@ : marie-sophie.gendron@wendake.ca
WENDAKE.CA

De : Scanlan,Lauren <lscanlan@utilitieskingston.com>

Envoyé : 9 novembre 2023 15:03

À : Thieffaine Terrier <Thieffaine.Terrier@wendake.ca>

Cc : McLeod,Alan <amcleod@cityofkingston.ca>; Mario Gros Louis <Mario.GrosLouis@wendake.ca>; Roberts,Heather <hroberts1@utilitieskingston.com>; Lori-Jeanne Bolduc <Lori-Jeanne.Bolduc@wendake.ca>; Varghese, Betsy <bvarghese@dillon.ca>; Dominic Ste-Marie <Dominic.Sainte-Marie@wendake.ca>; Avid Banihashemi <abanihashemi@dillon.ca>; Mike McCreedy <mike.mccreedy@arahaeritage.ca>; megan.devries@arahaeritage.ca

Objet : RE: Kingston Biosolids and Biogas Facility Consultation Opportunity

Hello again Thieffaine,

Just following up to confirm that you received my e-mail below last week? Please note that we have pushed the field work schedule to the week of **Nov 20**. Please give me a call if you, or someone from your group would like to discuss participating. Alternatively, we can keep you informed of any findings and can pass along draft reporting for your information and review if desired.

Thank you,

Lauren,



Lauren Scanlan, M.A.Sc., P.Eng.

Utilities Engineer

P.O. Box 790, Kingston, ON K7L 4X7

P: 613-546-1181 x.2462 C: 613-217-7181

lscanlan@utilitieskingston.com



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From: Scanlan,Lauren

Sent: Thursday, November 2, 2023 1:38 PM

To: Thieffaine Terrier <Thieffaine.Terrier@wendake.ca>

Cc : McLeod,Alan <amcleod@cityofkingston.ca>; Mario Gros Louis <Mario.GrosLouis@wendake.ca>; Roberts,Heather <hroberts1@utilitieskingston.com>; Lori-Jeanne Bolduc <Lori-Jeanne.Bolduc@wendake.ca>; Varghese, Betsy <bvarghese@dillon.ca>; Dominic Ste-Marie <Dominic.Sainte-Marie@wendake.ca>; Avid Banihashemi <abanihashemi@dillon.ca>; Mike McCreedy <mike.mccreedy@arahaeritage.ca>; megan.devries@arahaeritage.ca

Subject: RE: Kingston Biosolids and Biogas Facility Consultation Opportunity

Hi Thieffaine,

Apologies for the delay in reaching out. Referring to our correspondence below, our archaeological team is hoping to get out to site before the ground freezes to undertake the Stage 2 Archaeological work for the Knox Farm property in Kingston – as early as the week of **November 13** if possible.

Are you available for a quick call tomorrow to discuss your availability, interest and costs to attend at some point during that week?

Thank you,

Lauren,



Lauren Scanlan, M.A.Sc., P.Eng.

Utilities Engineer

P.O. Box 790, Kingston, ON K7L 4X7

P: 613-546-1181 x.2462 C: 613-217-7181

lscanlan@utilitieskingston.com



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From: Scanlan,Lauren

Sent: Friday, September 1, 2023 8:45 AM

To: Dominic Ste-Marie <Dominic.Sainte-Marie@wendake.ca>

Cc: McLeod, Alan <amcleod@cityofkingston.ca>; Mario Gros Louis <Mario.GrosLouis@wendake.ca>; Roberts, Heather <hroberts1@utilitieskingston.com>; Lori-Jeanne Bolduc <Lori-Jeanne.Bolduc@wendake.ca>; Varghese, Betsy <bvarghese@dillon.ca>; Thiefaïne Terrier <Thiefaïne.Terrier@wendake.ca>
Subject: RE: Kingston Biosolids and Biogas Facility Consultation Opportunity

Hello Dominic,

Thank you very much for following up. Our consulting team will reach out to Thiefaïne when the schedule is firmed up for the fall.

Kind Regards,

Lauren.



Lauren Scanlan, M.A.Sc., P.Eng.
Utilities Engineer
P.O. Box 790, Kingston, ON K7L 4X7
P: 613-546-1181 x.2462 C: 613-217-7181
lscanlan@utilitieskingston.com



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From: Dominic Ste-Marie <Dominic.Sainte-Marie@wendake.ca>

Sent: Wednesday, August 30, 2023 3:12 PM

To: Scanlan, Lauren <lscanlan@utilitieskingston.com>

Cc: McLeod, Alan <amcleod@cityofkingston.ca>; Mario Gros Louis <Mario.GrosLouis@wendake.ca>; Roberts, Heather <hroberts1@utilitieskingston.com>; Lori-Jeanne Bolduc <Lori-Jeanne.Bolduc@wendake.ca>; Varghese, Betsy <bvarghese@dillon.ca>; Thiefaïne Terrier <Thiefaïne.Terrier@wendake.ca>

Subject: RE: Kingston Biosolids and Biogas Facility Consultation Opportunity

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Kwe Lauren,

Since fall is now soon approaching, I would like to e-introduce you to Thiefaïne who is our archeologist and should be your point of contact once we know when the archology is supposed to take place to send our archaeological monitors.

Tiawenhk chia' ònenh

Dominic Ste-Marie



**Dominic Ste-Marie, Conseiller en Gestion du
Territoire au bureau du Nionwentsio**

dominic.ste-marie@wendake.ca

ATTENTION: Any new consultation from Ontario must be sent to Mario Gros-Louis (mario.groslois@wendake.ca), Lori-Jeanne Bolduc (lori-jeanne.bolduc@wendake.ca), Naomi Leduc (naomi.leduc@wendake.ca) and Dominic Ste-Marie (dominic.ste-marie@wendake.ca).

For inquiries relating specifically to archaeology (fieldwork planning, monitoring, reports review, etc.), please contact Thiefaïne Terrier (thiefaïne.terrier@wendake.ca), Isabelle Lechasseur (isabelle.lechasseur@wendake.ca) and Jean-François Richard (jean-francois.richard@wendake.ca).

De : Scanlan, Lauren <lscanlan@utilitieskingston.com>

Envoyé : 24 juillet 2023 12:00

À : Naomi Leduc <Naomi.Leduc@wendake.ca>

Cc : Administration <Administration@wendake.ca>; Dominic Ste-Marie <Dominic.Sainte-Marie@wendake.ca>; McLeod, Alan <amcleod@cityofkingston.ca>;

Mario Gros Louis <Mario.GrosLouis@wendake.ca>; Roberts, Heather <hroberts1@utilitieskingston.com>; Lori-Jeanne Bolduc <Lori-Jeanne.Bolduc@wendake.ca>;

Varghese, Betsy <bvarghese@dillon.ca>

Objet : RE: Kingston Biosolids and Biogas Facility Consultation Opportunity

Some people who received this message don't often get email from lscanlan@utilitieskingston.com. [Learn why this is important](#)

Good Morning Naomi,

I hope this note finds you well. My apologies for not following up on this email train sooner, but I wanted to give you a bit of an update on the project discussed below. We are at a point where our archaeology consultant is planning to file the Stage 1 archaeology report for the Knox Farm property with the Ministry of the Environment, Conservation and Parks in the next couple of weeks. Please let me know if your group is intending to review and whether that timeline is sufficient. As noted below, we welcome your participation at this and future stages.

Please also note that we are currently advancing the project and do intend to undertake a Stage 2 assessment within some extents of the property in the fall. Noting your interest in participating in this stage, please let me know how best to discuss the scope of your participation. I'm happy to set up a meeting to discuss this with you later in August.

Kind Regards,

Lauren.



Lauren Scanlan, M.A.Sc., P.Eng.

Utilities Engineer
P.O. Box 790, Kingston, ON K7L 4X7
P: 613-546-1181 x.2462 C: 613-217-7181
lscanlan@utilitieskingston.com



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From: Scanlan, Lauren

Sent: Monday, April 17, 2023 10:40 AM

To: Naomi Leduc <Naomi.Leduc@wendake.ca>

Cc: Administration <Administration@wendake.ca>; Dominic Ste-Marie <Dominic.Sainte-Marie@wendake.ca>; McLeod, Alan <amcleod@cityofkingston.ca>; Mario Gros Louis <Mario.GrosLouis@wendake.ca>; Roberts, Heather <hroberts1@utilitieskingston.com>; Lori-Jeanne Bolduc <Lori-Jeanne.Bolduc@wendake.ca>; Varghese, Betsy <bvarghese@dillon.ca>

Subject: RE: Kingston Biosolids and Biogas Facility Consultation Opportunity

Good Morning Naomi,

Apologies for the late reply as we had a team member on holidays last week. I am the project manager for Utilities Kingston, so thought I would reply directly.

Utilities Kingston would be happy to support your review of the Stage 1 assessment up to [REDACTED]. Would that be sufficient for your needs?

Please note that we haven't procured the services associated with the Stage 2 assessment, so propose to defer that conversation until that work is planned.

Thank you,

Lauren.



Lauren Scanlan, M.A.Sc., P.Eng.

Utilities Engineer
P.O. Box 790, Kingston, ON K7L 4X7
P: 613-546-1181 x.2462 C: 613-217-7181
lscanlan@utilitieskingston.com



From: Varghese, Betsy <bvarghese@dillon.ca>

Sent: 12 April 2023 8:21 AM

To: Naomi Leduc <Naomi.Leduc@wendake.ca>

Cc: Administration <Administration@wendake.ca>; Dominic Ste-Marie <Dominic.Sainte-Marie@wendake.ca>; McLeod, Alan <amcleod@cityofkingston.ca>; Scanlan, Lauren <lscanlan@utilitieskingston.com>; Mario Gros Louis <Mario.GrosLouis@wendake.ca>; Roberts, Heather <hroberts1@utilitieskingston.com>; Lori-Jeanne Bolduc <Lori-Jeanne.Bolduc@wendake.ca>

Subject: Re: Kingston Biosolids and Biogas Facility Consultation Opportunity

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Good morning,

Thank you for your email. We will discuss and get back to you next week.

Many thanks for your interest,
Betsy

On Tue, Apr 11, 2023, 1:12 PM Naomi Leduc <Naomi.Leduc@wendake.ca> wrote:

From: Betsy

Is there funding available for the Huron-Wendat Nation to be involved in the review of the Stage 1 and participating in the stage 2 archeological assessment ?

Tiawenhk Inenh chia' entio'

De : Varghese, Betsy <bvarghese@dillon.ca>

Envoyé : 6 avril 2023 08:30

À : Naomi Leduc <Naomi.Leduc@wendake.ca>; Administration <Administration@wendake.ca>

Cc: Dominic Ste-Marie <Dominic.Sainte-Marie@wendake.ca>; McLeod, Alan <samcleod@cityofkingston.ca>; Scanlan, Lauren <lscanlan@utilitieskingston.com>; Mario Gros Louis <Mario.GrosLouis@wendake.ca>; Roberts, Heather <hroberts1@utilitieskingston.com>; Lori-Jeanne Bolduc <Lori-Jeanne.Bolduc@wendake.ca>

Objet : Re: Kingston Biosolids and Biogas Facility Consultation Opportunity

You're not receiving many emails from bvarghese@dillon.ca. [Découvrez pourquoi cela est important.](#)

Good morning Naomi,

Please find the draft Stage 1 Archaeology Assessment Report attached for your review. Once you have reviewed, we will update and finalize before submitting to the Ministry. Should the project proceed to the next stage, we would welcome participation in the Stage 2 assessment.

I will follow up in two weeks to check in on the review process.

Many thanks,

Betsy

Betsy Varghese
Partner
Dillon Consulting Limited
235 Yorkland Blvd Suite 800
Toronto, Ontario, M2J 4Y8
T - 416.229.4647 ext. 2326
F - 416.229.4692
M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca

On Tue, Mar 14, 2023 at 7:14 PM Varghese, Betsy <bvarghese@dillon.ca> wrote:

Dear Naomi,

We would like to inform you of an upcoming Public Drop In Session for the proposed Kingston Regional Biosolids & Biogas Facility to be held on Tuesday, March 28 from 4 to 8 pm. Please find the Notice attached with more information and our initial email below.

We have included additional contacts in this email that we found online.

As we have continued on with this project, we will send through the draft Stage 1 Archaeology Assessment Report shortly.

Thank you,

Betsy

Betsy Varghese
Partner
Dillon Consulting Limited
235 Yorkland Blvd Suite 800
Toronto, Ontario, M2J 4Y8
T - 416.229.4647 ext. 2326
F - 416.229.4692
M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca

On Tue, Dec 20, 2022 at 5:50 PM Varghese, Betsy <bvarghese@dillon.ca> wrote:

Hi Naomi,

Thank you very much for your email and interest in the project. I have included Alan McLeod from the City of Kingston, Lauren Scanlan from Utilities Kingston and Mike McCready from ARA Heritage in this email as well.

The draft Stage 1 Archaeological Assessment report is currently being reviewed by Utilities Kingston and the City of Kingston. We expect to receive comments in early January. We would be happy to share the revised draft Stage 1 report afterwards.

We are in the midst of confirming the next steps of the project and should we proceed, we would welcome Huron-wendat Nation's participation in future work.

Many thanks,

Betsy

Betsy Varghese
Partner

235 Yorkland Blvd Suite 800
Toronto, Ontario, M2J 4Y8
T - 416.229.4647 ext. 2328
F - 416.229.4692
M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca

On Fri, Dec 16, 2022 at 8:59 AM Naomi Leduc <Naomi.Leduc@wendake.ca> wrote:

Kwe Betsy,

Thank you for your email and informing us about the Kingston Biosolids and Biogas Facility Project. We are indeed interested in participating in every stage of the Archeological Assessment, whether it be to review the reports or sending a field representative for the Huron-wendat Nation. Can you tell us when is the Archeological Assessment scheduled to begin ?

Tiawenhk inenh chia' entio'

De : Varghese, Betsy <bvarghese@dillon.ca>

Envoyé : 28 novembre 2022 18:03

À : Mario Gros Louis <Mario.GrosLouis@wendake.ca>; Lori-Jeanne Bolduc <Lori-Jeanne.Bolduc@wendake.ca>

Cc : McLeod, Alan <amcleod@cityofkingston.ca>; Scanlan, Lauren <lscanlan@utilitieskingston.com>

Objet : Kingston Biosolids and Biogas Facility Consultation Opportunity

Vous ne recevez pas souvent de courriels de la part de bvarghese@dillon.ca. Découvrez pourquoi cela est important.

Dear Ontario Consultation Team,

We received your contact information through Alan McLeod from the City of Kingston (cc'd on this email).

This email serves as a brief notification from Utilities Kingston of a project called the Kingston Regional Biosolids and Biogas Facility Municipal Class Environmental Assessment. You are being contacted as part of our municipal Indigenous consultation process which Utilities Kingston and the City of Kingston undertakes both under their obligations as well as their community interest in strengthening relations with Indigenous communities. After you have reviewed this email please feel free to contact me or our team members listed at the end of this email if you would like to receive more information. If you prefer a hard copy of any project information mailed to you, please let us know so that we can prepare and send it to you.

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The overall study is in the form of an Environmental Assessment (EA) and includes a number of areas of research. Utilities Kingston has hired Dillon Consulting Limited to lead the EA process which is expected to continue into 2023. As part of the EA study team, Archaeological Research Associates Ltd. will be preparing two assignments: (i) a Stage 1 Archaeological Assessment and (ii) a Cultural Heritage Assessment Report. A Stage 1 Archaeological Assessment describes the archaeology, history, geography, and current land conditions in the area including known archaeological sites.

Recommendations related to further possible archaeological requirements will also be identified through that work. The goal of the Cultural Heritage Assessment Report is to map all cultural heritage resources within the study area which may be affected by the project. Any mitigation measures that the project should adopt to protect those cultural heritage resources will be described along with recommendations, if any, for further studies.

If the Huron-Wendat Nation wishes to participate in a consultation on the archaeological, cultural or any other aspects of the project we would be happy to discuss what interests you may have and how we can assist. For more information related to this project, please go to the project's website at:

<https://utilitieskingston.com/Projects/Detail/RegionalBiosolidsBiogasFacility>.

You may also reach out to the following contacts:

- Betsy Varghese, Dillon Consulting - bvarghese@dillon.ca
- Alan McLeod, City of Kingston - amcleod@cityofkingston.ca
- Lauren Scanlan, Utilities Kingston - lscanlan@utilitieskingston.com

Thank you,

Betsy

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If you are not the addressee or an authorized representative thereof, please contact the undersigned and then destroy this message.

Ce message est destiné uniquement aux personnes indiquées dans l'entête et peut contenir une information privilégiée, confidentielle ou privée et ne pouvant être divulguée. Si vous n'êtes pas le destinataire de ce message ou une personne autorisée à le recevoir, veuillez communiquer avec le soussigné et ensuite détruire ce message.

This message is directed in confidence solely to the person(s) named above and may contain privileged, confidential or private information which is not to be disclosed. If you are not the addressee or an authorized representative thereof, please contact the undersigned and then destroy this message.

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From: Varghese, Betsy <bvarghese@dillon.ca>
Sent: Friday, June 7, 2024 11:49 AM
To: UK Biogas Facility
Subject: Fwd: Kingston Biosolids and Biogas Facility Consultation Opportunity
Attachments: Notice of Public Drop In Session_UKBiogasFacility.pdf



Betsy Varghese
Partner
Dillon Consulting Limited
235 Yorkland Blvd Suite 500
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bvarghese@dillon.ca
www.dillon.ca

Inclusiveness: Enabling belonging to draw strength from our differences.

----- Forwarded message -----

From: Varghese, Betsy <bvarghese@dillon.ca>
Date: Tue, Mar 14, 2023 at 7:00 PM
Subject: Re: Kingston Biosolids and Biogas Facility Consultation Opportunity
To: <consultations@metisnation.org>
Cc: Scanlan, Lauren <lscanlan@utiliteskingston.com>, McLeod, Alan <amcleod@cityofkingston.ca>, Roberts, Heather <hroberts1@utiliteskingston.com>

Dear Regional Consultation Committee,

We would like to inform you of an upcoming Public Drop In Session for the proposed Kingston Regional Biosolids & Biogas Facility to be held on Tuesday, March 28 from 4 to 8 pm. Please find the Notice attached with more information and our initial email below.

Thank you,
Betsy

Betsy Varghese
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On Mon, Nov 28, 2022 at 6:11 PM Varghese, Betsy <bvarghese@dillon.ca> wrote:

Dear Regional Consultation Committee,

We received your contact information through Alan McLeod from the City of Kingston (cc'd on this email).

This email serves as a brief notification from Utilities Kingston of a project called the Kingston Regional Biosolids and Biogas Facility Municipal Class Environmental Assessment. You are being contacted as part of our municipal Indigenous consultation process which Utilities Kingston and the City of Kingston undertakes both under their obligations as well as their community interest in strengthening relations with Indigenous communities. After you have reviewed this email please feel free to contact me or our team members listed at the end of this email if you would like to receive more information. If you prefer a hard copy of any project information mailed to you, please let us know so that we can prepare and send it to you.

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If the Metis Nation of Ontario wishes to participate in a consultation on the archaeological, cultural or any other aspects of the project we would be happy to discuss what interests you may have and how we can assist. For more information related to this project, please go to the project's website at:

<https://utiliteskingston.com/Projects/Detail/RegionalBiosolidsBiogasFacility>.

You may also reach out to the following contacts:

- Betsy Varghese, Dillon Consulting - bvarghese@dillon.ca

- Alan McLeod, City of Kingston - amcleod@cityofkingston.ca
- Lauren Scanlan, Utilities Kingston - lscanlan@utilitieskingston.com

Thank you,

Betsy

Betsy Varghese
Partner
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T - 416.229.4647 ext. 2326
F - 416.229.4692
M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca



From: Varghese, Betsy <bvarghese@dillon.ca>
Sent: Friday, June 7, 2024 11:49 AM
To: UK Biogas Facility
Subject: Fwd: Kingston Biosolids and Biogas Facility Consultation Opportunity
Attachments: Notice of Public Drop In Session_UKBiogasFacility.pdf



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www.dillon.ca

Inclusiveness: Enabling belonging to draw strength from our differences.

----- Forwarded message -----

From: Varghese, Betsy <bvarghese@dillon.ca>
Date: Tue, Mar 14, 2023 at 6:30 PM
Subject: Re: Kingston Biosolids and Biogas Facility Consultation Opportunity
To: <algonquins@tanakiwin.com>
Cc: Scanlan, Lauren <lscanlan@utiltieskingston.com>, McLeod, Alan <amcleod@cityofkingston.ca>

Dear Ms. Stabinga,

We would like to inform you of an upcoming Public Drop In Session for the proposed Kingston Regional Biosolids & Biogas Facility to be held on Tuesday, March 28 from 4 to 8 pm. Please find the Notice attached with more information and our initial email below.

Thank you,
Betsy

Betsy Varghese
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bvarghese@dillon.ca
www.dillon.ca



On Mon, Nov 28, 2022 at 6:08 PM Varghese, Betsy <bvarghese@dillon.ca> wrote:

Dear Ms. Stabinga,

We received your contact information through Alan McLeod from the City of Kingston (cc'd on this email).

This email serves as a brief notification from Utilities Kingston of a project called the Kingston Regional Biosolids and Biogas Facility Municipal Class Environmental Assessment. You are being contacted as part of our municipal Indigenous consultation process which Utilities Kingston and the City of Kingston undertakes both under their obligations as well as their community interest in strengthening relations with Indigenous communities. After you have reviewed this email please feel free to contact me or our team members listed at the end of this email if you would like to receive more information. If you prefer a hard copy of any project information mailed to you, please let us know so that we can prepare and send it to you.

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If the Algonquins of Ontario Consultations Office wishes to participate in a consultation on the archaeological, cultural or any other aspects of the project we would be happy to discuss what interests you may have and how we can assist. For more information related to this project, please go to the project's website at:

<https://utiltieskingston.com/Projects/Detail/RegionalBiosolidsBiogasFacility>.

You may also reach out to the following contacts:

- Betsy Varghese, Dillon Consulting - bvarghese@dillon.ca

- Alan McLeod, City of Kingston - amcleod@cityofkingston.ca
- Lauren Scanlan, Utilities Kingston - lscanlan@utilitieskingston.com

Thank you,

Betsy

Betsy Varghese

Partner

[Dillon Consulting Limited](#)

235 Yorkland Blvd Suite 800

Toronto, Ontario, M2J 4Y5

T - 416.229.4647 ext. 2326

F - 416.229.4692

M - 416.817.8045

bvarghese@dillon.ca

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From: Varghese, Betsy <bvarghese@dillon.ca>
Sent: Friday, June 7, 2024 11:48 AM
To: UK Biogas Facility
Subject: Fwd: Kingston Biosolids and Biogas Facility Consultation Opportunity
Attachments: Notice of Public Drop In Session_UKBiogasFacility.pdf



Betsy Varghese
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Inclusiveness: Enabling belonging to draw strength from our differences.

----- Forwarded message -----

From: Varghese, Betsy <bvarghese@dillon.ca>
Date: Tue, Mar 14, 2023 at 6:15 PM
Subject: Re: Kingston Biosolids and Biogas Facility Consultation Opportunity
To: <keithk@curvelake.ca>
Cc: Scanlan, Lauren <lscanlan@utilitieskingston.com>, McLeod, Alan <amcleod@cityofkingston.ca>, <audrey@curvelake.ca>, Roberts, Heather <hroberts1@utilitieskingston.com>, <JulieK@curvelake.ca>

Dear Chief Knott,

We would like to inform you of an upcoming Public Drop In Session for the proposed Kingston Regional Biosolids & Biogas Facility to be held on Tuesday, March 28 from 4 to 8 pm. Please find the Notice attached with more information and our initial email below.

We have included additional contacts in this email from your community that we found online.

Thank you,
Betsy

Betsy Varghese
Partner
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bvarghese@dillon.ca
www.dillon.ca



On Mon, Nov 28, 2022 at 5:01 PM Varghese, Betsy <bvarghese@dillon.ca> wrote:

Dear Chief Whetung,

We received your contact information through Alan McLeod from the City of Kingston (cc'd on this email).

This email serves as a brief notification from Utilities Kingston of a project called the Kingston Regional Biosolids and Biogas Facility Municipal Class Environmental Assessment. You are being contacted as part of our municipal Indigenous consultation process which Utilities Kingston and the City of Kingston undertakes both under their obligations as well as their community interest in strengthening relations with Indigenous communities. After you have reviewed this email please feel free to contact me or our team members listed at the end of this email if you would like to receive more information. If you prefer a hard copy of any project information mailed to you, please let us know so that we can prepare and send it to you.

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If Curve Lake First Nation wishes to participate in a consultation on the archaeological, cultural or any other aspects of the project we would be happy to discuss what interests you may have and how we can assist. For more information related to this project, please go to the project's website at:

<https://utilitieskingston.com/Projects/Detail/RegionalBiosolidsBiogasFacility>.

You may also reach out to the following contacts:

- Betsy Varghese, Dillon Consulting - bvarghese@dillon.ca
- Alan McLeod, City of Kingston - amcleod@cityofkingston.ca
- Lauren Scanlan, Utilities Kingston - lscanlan@utilitieskingston.com

Thank you,

Betsy

Betsy Varghese
Partner
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F - 416.229.4647 ext. 2325
F - 416.229.4692
M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca



From: Varghese, Betsy <bvarghese@dillon.ca>
Sent: Friday, June 7, 2024 11:48 AM
To: UK Biogas Facility
Subject: Fwd: Kingston Biosolids and Biogas Facility Consultation Opportunity
Attachments: Notice of Public Drop In Session_UKBiogasFacility.pdf



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www.dillon.ca

Inclusiveness: Enabling belonging to draw strength from our differences.

----- Forwarded message -----

From: Varghese, Betsy <bvarghese@dillon.ca>
Date: Tue, Mar 14, 2023 at 6:05 PM
Subject: Re: Kingston Biosolids and Biogas Facility Consultation Opportunity
To: <rdonm@mbq-tmt.org>
Cc: McLeod, Alan <amcleod@cityofkingston.ca>, Scanlan, Lauren <lscanlan@utilitieskingston.com>, Roberts, Heather <hroberts1@utilitieskingston.com>, <consultation@mbq-tmt.org>, <angelam@mbq-tmt.org>

Dear Chief Maracle,

We would like to inform you of an upcoming Public Drop In Session for the proposed Kingston Regional Biosolids & Biogas Facility to be held on Tuesday, March 28 from 4 to 8 pm. Please find the Notice attached with more information.

We have included additional contacts in this email from your community that we found online.

Thank you,
Betsy

Betsy Varghese
Partner
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www.dillon.ca



On Mon, Nov 28, 2022 at 4:56 PM Varghese, Betsy <bvarghese@dillon.ca> wrote:

Dear Chief Maracle,

We received your contact information through Alan McLeod from the City of Kingston (cc'd on this email).

This email serves as a brief notification from Utilities Kingston of a project called the Kingston Regional Biosolids and Biogas Facility Municipal Class Environmental Assessment. You are being contacted as part of our municipal Indigenous consultation process which Utilities Kingston and the City of Kingston undertakes both under their obligations as well as their community interest in strengthening relations with Indigenous communities. After you have reviewed this email please feel free to contact me or our team members listed at the end of this email if you would like to receive more information. If you prefer a hard copy of any project information mailed to you, please let us know so that we can prepare and send it to you.

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If the Mohawks of the Bay of Quinte wishes to participate in a consultation on the archaeological, cultural or any other aspects of the project we would be happy to discuss what interests you may have and how we can assist. For more information related to this project, please go to the project's website at:

<https://utilitieskingston.com/Projects/Detail/RegionalBiosolidsBiogasFacility>.

You may also reach out to the following contacts:

Betsy Varghese, Dillon Consulting - bvarghese@dillon.ca

Alan McLeod, City of Kingston - amcleod@cityofkingston.ca

Lauren Scanlan, Utilities Kingston - lscanlan@utilitieskingston.com

Thank you,

Betsy

Betsy Varghese

Partner

Dillon Consulting Limited

255 Yorkland Blvd Suite 800

Toronto, Ontario, M2J 4Y8

T - 416.229.4647 ext. 2325

F - 416.229.4692

M - 416.817.8045

bvarghese@dillon.ca

www.dillon.ca



From: Varghese, Betsy <bvarghese@dillon.ca>
Sent: Friday, June 7, 2024 11:49 AM
To: UK Biogas Facility
Subject: Fwd: Kingston Biosolids and Biogas Facility Consultation Opportunity
Attachments: Notice of Public Drop In Session_UKBiogasFacility.pdf



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----- Forwarded message -----

From: Varghese, Betsy <bvarghese@dillon.ca>
Date: Tue, Mar 14, 2023 at 6:29 PM
Subject: Re: Kingston Biosolids and Biogas Facility Consultation Opportunity
To: <orihwa@gmail.com>
Cc: Scanlan, Lauren <lscanlan@utiliteskingston.com>, McLeod, Alan <amcleod@cityofkingston.ca>, Roberts, Heather <hroberts1@utiliteskingston.com>

Dear Mr. Williams,

We would like to inform you of an upcoming Public Drop In Session for the proposed Kingston Regional Biosolids & Biogas Facility to be held on Tuesday, March 28 from 4 to 8 pm. Please find the Notice attached with more information and our initial email below.

Thank you,
Betsy

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bvarghese@dillon.ca
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On Mon, Nov 28, 2022 at 6:01 PM Varghese, Betsy <bvarghese@dillon.ca> wrote:

Dear Mr. Williams,

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This email serves as a brief notification from Utilities Kingston of a project called the Kingston Regional Biosolids and Biogas Facility Municipal Class Environmental Assessment. You are being contacted as part of our municipal Indigenous consultation process which Utilities Kingston and the City of Kingston undertakes both under their obligations as well as their community interest in strengthening relations with Indigenous communities. After you have reviewed this email please feel free to contact me or our team members listed at the end of this email if you would like to receive more information. If you prefer a hard copy of any project information mailed to you, please let us know so that we can prepare and send it to you.

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The overall study is in the form of an Environmental Assessment (EA) and includes a number of areas of research. Utilities Kingston has hired Dillon Consulting Limited to lead the EA process which is expected to continue into 2023. As part of the EA study team, Archaeological Research Associates Ltd. will be preparing two assignments: (i) a Stage 1 Archaeological Assessment and (ii) a Cultural Heritage Assessment Report. A Stage 1 Archaeological Assessment describes the archaeology, history, geography, and current land conditions in the area including known archaeological sites.

Recommendations related to further possible archaeological requirements will also be identified through that work. The goal of the Cultural Heritage Assessment Report is to map all cultural heritage resources within the study area which may be affected by the project. Any mitigation measures that the project should adopt to protect those cultural heritage resources will be described along with recommendations, if any, for further studies.

If the Mohawk Nation Council of Chiefs wishes to participate in a consultation on the archaeological, cultural or any other aspects of the project we would be happy to discuss what interests you may have and how we can assist. For more information related to this project, please go to the project's website at:

<https://utiliteskingston.com/Projects/Detail/RegionalBiosolidsBiogasFacility>.

You may also reach out to the following contacts:

- Betsy Varghese, Dillon Consulting - bvarghese@dillon.ca

- Alan McLeod, City of Kingston - amcleod@cityofkingston.ca
- Lauren Scanlan, Utilities Kingston - lscanlan@utilitieskingston.com

Thank you,

Betsy

Betsy Varghese
Partner
[Dillon Consulting Limited](#)
235 Yorkland Blvd Suite 800
Toronto, Ontario, M2J 4Y5
T - 416.229.4647 ext. 2326
F - 416.229.4692
M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca



From: Varghese, Betsy <bvarghese@dillon.ca>
Sent: Friday, June 7, 2024 11:48 AM
To: UK Biogas Facility
Subject: Fwd: Kingston Biosolids and Biogas Facility Consultation Opportunity
Attachments: Notice of Public Drop In Session_UKBiogasFacility.pdf



Betsy Varghese
Partner
Dillon Consulting Limited
235 Yorkland Blvd Suite 800
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T - 416.229.4647 ext. 2326
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bvarghese@dillon.ca
www.dillon.ca

Inclusiveness: Enabling belonging to draw strength from our differences.

----- Forwarded message -----

From: Varghese, Betsy <bvarghese@dillon.ca>
Date: Tue, Mar 14, 2023 at 6:23 PM
Subject: Re: Kingston Biosolids and Biogas Facility Consultation Opportunity
To: <chief@pikwakanagan.ca>
Cc: McLeod, Alan <amcleod@cityofkingston.ca>, Scanlan, Lauren <lscanlan@utilitieskingston.com>, Roberts, Heather <hroberts1@utilitieskingston.com>, <consultation@pikwakanagan.ca>

Dear Chief Jocko,

We would like to inform you of an upcoming Public Drop In Session for the proposed Kingston Regional Biosolids & Biogas Facility to be held on Tuesday, March 28 from 4 to 8 pm. Please find the Notice attached with more information and our initial email below.

We have included the general consultation email address in this email as well.

Thank you,
Betsy

Betsy Varghese
Partner
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235 Yorkland Blvd Suite 800
Toronto, Ontario, M2J 4Y8
T - 416.229.4647 ext. 2326
F - 416.229.4692
M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca



On Mon, Nov 28, 2022 at 5:54 PM Varghese, Betsy <bvarghese@dillon.ca> wrote:

Dear Chief Whiteduck,

We received your contact information through Alan McLeod from the City of Kingston (cc'd on this email).

This email serves as a brief notification from Utilities Kingston of a project called the Kingston Regional Biosolids and Biogas Facility Municipal Class Environmental Assessment. You are being contacted as part of our municipal Indigenous consultation process which Utilities Kingston and the City of Kingston undertakes both under their obligations as well as their community interest in strengthening relations with Indigenous communities. After you have reviewed this email please feel free to contact me or our team members listed at the end of this email if you would like to receive more information. If you prefer a hard copy of any project information mailed to you, please let us know so that we can prepare and send it to you.

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The overall study is in the form of an Environmental Assessment (EA) and includes a number of areas of research. Utilities Kingston has hired Dillon Consulting Limited to lead the EA process which is expected to continue into 2023. As part of the EA study team, Archaeological Research Associates Ltd. will be preparing two assignments: (i) a Stage 1 Archaeological Assessment and (ii) a Cultural Heritage Assessment Report. A Stage 1 Archaeological Assessment describes the archaeology, history, geography, and current land conditions in the area including known archaeological sites.

Recommendations related to further possible archaeological requirements will also be identified through that work. The goal of the Cultural Heritage Assessment Report is to map all cultural heritage resources within the study area which may be affected by the project. Any mitigation measures that the project should adopt to protect those cultural heritage resources will be described along with recommendations, if any, for further studies.

If the Algonquins of Pikwakanagan wishes to participate in a consultation on the archaeological, cultural or any other aspects of the project we would be happy to discuss what interests you may have and how we can assist. For more information related to this project, please go to the project's website at:

<https://utilitieskingston.com/Projects/Detail/RegionalBiosolidsBiogasFacility>.

You may also reach out to the following contacts:

- Betsy Varghese, Dillon Consulting - bvarghese@dillon.ca
- Alan McLeod, City of Kingston - amcleod@cityofkingston.ca
- Lauren Scanlan, Utilities Kingston - lscanlan@utilitieskingston.com

Thank you,

Betsy

Betsy Varghese
Partner
Dillon Consulting Limited
235 Yorkland Blvd Suite 800
Toronto, Ontario, M2J 4Y8
T - 416.229.4647 ext. 1326
F - 416.229.4692
M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca



From: Varghese, Betsy <bvarghese@dillon.ca>
Sent: Friday, June 7, 2024 11:48 AM
To: UK Biogas Facility
Subject: Fwd: Kingston Biosolids and Biogas Facility Consultation Opportunity
Attachments: Notice of Public Drop In Session_UKBiogasFacility.pdf



Betsy Varghese
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M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca

Inclusiveness: Enabling belonging to draw strength from our differences.

----- Forwarded message -----

From: Varghese, Betsy <bvarghese@dillon.ca>
Date: Tue, Mar 14, 2023 at 6:18 PM
Subject: Re: Kingston Biosolids and Biogas Facility Consultation Opportunity
To: <chiefdoreendavis@gmail.com>
Cc: McLeod, Alan <amcleod@cityofkingston.ca>, Roberts, Heather <hroberts1@utilitieskingston.com>, Scanlan, Lauren <scanlan@utilitieskingston.com>, <shabotobaadjiwan@gmail.com>

Dear Chief Davis,

We would like to inform you of an upcoming Public Drop In Session for the proposed Kingston Regional Biosolids & Biogas Facility to be held on Tuesday, March 28 from 4 to 8 pm. Please find the Notice attached with more information and our initial email below.

We have included the general email address in this email that we found online.

Thank you,
Betsy

Betsy Varghese
Partner
Dillon Consulting Limited
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Toronto, Ontario, M2J 4Y8
T - 416.229.4647 ext. 2326
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M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca



On Mon, Nov 28, 2022 at 5:50 PM Varghese, Betsy <bvarghese@dillon.ca> wrote:

Dear Chief Davis,

We received your contact information through Alan McLeod from the City of Kingston (cc'd on this email).

This email serves as a brief notification from Utilities Kingston of a project called the Kingston Regional Biosolids and Biogas Facility Municipal Class Environmental Assessment. You are being contacted as part of our municipal Indigenous consultation process which Utilities Kingston and the City of Kingston undertakes both under their obligations as well as their community interest in strengthening relations with Indigenous communities. After you have reviewed this email please feel free to contact me or our team members listed at the end of this email if you would like to receive more information. If you prefer a hard copy of any project information mailed to you, please let us know so that we can prepare and send it to you.

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Recommendations related to further possible archaeological requirements will also be identified through that work. The goal of the Cultural Heritage Assessment Report is to map all cultural heritage resources within the study area which may be affected by the project. Any mitigation measures that the project should adopt to protect those cultural heritage resources will be described along with recommendations, if any, for further studies.

If Shabot Obaadjiwan First Nation wishes to participate in a consultation on the archaeological, cultural or any other aspects of the project we would be happy to discuss what interests you may have and how we can assist. For more information related to this project, please go to the project's website at:

<https://utilitieskingston.com/Projects/Detail/RegionalBiosolidsBiogasFacility>.

- Betsy Varghese, Dillon Consulting - bvarghese@dillon.ca
- Alan McLeod, City of Kingston - amcleod@cityofkingston.ca
- Lauren Scanlan, Utilities Kingston - lscanlan@utilitieskingston.com

Thank you,

Betsy

Betsy Varghese

Partner

Dillon Consulting Limited

235 Yorkland Blvd Suite 800

Toronto, Ontario, M2J 4Y8

T - 416.229.4647 ext. 2326

F - 416.229.4692

M - 416.817.8045

bvarghese@dillon.ca

www.dillon.ca



From: Varghese, Betsy <bvarghese@dillon.ca>
Sent: Friday, June 7, 2024 11:48 AM
To: UK Biogas Facility
Subject: Fwd: Kingston Biosolids and Biogas Facility Consultation Opportunity
Attachments: Notice of Public Drop In Session_UKBiogasFacility.pdf



Betsy Varghese
Partner
Dillon Consulting Limited
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www.dillon.ca

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----- Forwarded message -----

From: Varghese, Betsy <bvarghese@dillon.ca>
Date: Tue, Mar 14, 2023 at 6:27 PM
Subject: Re: Kingston Biosolids and Biogas Facility Consultation Opportunity
To: <markhill@sixnations.ca>
Cc: McLeod, Alan <amcleod@cityofkingston.ca>, Scanlan, Lauren <lscanlan@utilitieskingston.com>, Roberts, Heather <hroberts1@utilitieskingston.com>, <lonnybomberry@sixnations.ca>

Dear Chief Hill,

We would like to inform you of an upcoming Public Drop In Session for the proposed Kingston Regional Biosolids & Biogas Facility to be held on Tuesday, March 28 from 4 to 8 pm. Please find the Notice attached with more information and our initial email below.

We have included an additional contact in this email that we found online.

Thank you,
Betsy

Betsy Varghese
Partner
Dillon Consulting Limited
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Toronto, Ontario, M2J 4Y8
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M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca



On Mon, Nov 28, 2022 at 5:57 PM Varghese, Betsy <bvarghese@dillon.ca> wrote:

Dear Chief Hill,

We received your contact information through Alan McLeod from the City of Kingston (cc'd on this email).

This email serves as a brief notification from Utilities Kingston of a project called the Kingston Regional Biosolids and Biogas Facility Municipal Class Environmental Assessment. You are being contacted as part of our municipal Indigenous consultation process which Utilities Kingston and the City of Kingston undertakes both under their obligations as well as their community interest in strengthening relations with Indigenous communities. After you have reviewed this email please feel free to contact me or our team members listed at the end of this email if you would like to receive more information. If you prefer a hard copy of any project information mailed to you, please let us know so that we can prepare and send it to you.

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If the Six Nations of the Grand River wishes to participate in a consultation on the archaeological, cultural or any other aspects of the project we would be happy to discuss what interests you may have and how we can assist. For more information related to this project, please go to the project's website at:

<https://utilitieskingston.com/Projects/Detail/RegionalBiosolidsBiogasFacility>.

You may also reach out to the following contacts:

- Betsy Varghese, Dillon Consulting - bvarghese@dillon.ca
- Alan McLeod, City of Kingston - amcleod@cityofkingston.ca
- Lauren Scanlan, Utilities Kingston - lscanlan@utilitieskingston.com

Thank you,

Betsy

Betsy Varghese
Partner
Dillon Consulting Limited
235 Yorkland Blvd Suite 800
Toronto, Ontario, M2J 4Y8
T - 416.229.4647 ext. 1326
F - 416.229.4692
M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca



From: Varghese, Betsy <bvarghese@dillon.ca>
Sent: Friday, June 7, 2024 11:48 AM
To: UK Biogas Facility
Subject: Fwd: Kingston Biosolids and Biogas Facility Consultation Opportunity
Attachments: Notice of Public Drop In Session_UKBiogasFacility.pdf



Betsy Varghese
Partner
Dillon Consulting Limited
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www.dillon.ca

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----- Forwarded message -----

From: Varghese, Betsy <bvarghese@dillon.ca>
Date: Tue, Mar 14, 2023 at 6:11 PM
Subject: Re: Kingston Biosolids and Biogas Facility Consultation Opportunity
To: <dmowat@alderville.ca>
Cc: McLeod, Alan <amcleod@cityofkingston.ca>, Scanlan, Lauren <lscanlan@utilitieskingston.com>, <hwilson@alderville.ca>, Roberts, Heather <hroberts1@utilitieskingston.com>

Dear Chief Mowat,

We would like to inform you of an upcoming Public Drop In Session for the proposed Kingston Regional Biosolids & Biogas Facility to be held on Tuesday, March 28 from 4 to 8 pm. Please find the Notice attached with more information.

We have included an additional contact in this email from your community that we found online.

Thank you,
Betsy

Betsy Varghese
Partner
Dillon Consulting Limited
235 Yorkland Blvd Suite 800
Toronto, Ontario, M2J 4Y8
T - 416.229.4647 ext. 2326
F - 416.229.4592
M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca



On Mon, Nov 28, 2022 at 5:00 PM Varghese, Betsy <bvarghese@dillon.ca> wrote:

Dear Chief Mowat,

We received your contact information through Alan McLeod from the City of Kingston (cc'd on this email).

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If Alderville First Nation wishes to participate in a consultation on the archaeological, cultural or any other aspects of the project we would be happy to discuss what interests you may have and how we can assist. For more information related to this project, please go to the project's website at:

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You may also reach out to the following contacts:

- Betsy Varghese, Dillon Consulting - bvarghese@dillon.ca
- Alan McLeod, City of Kingston - amcleod@cityofkingston.ca
- Lauren Scanlan, Utilities Kingston - lscanlan@utilitieskingston.com

Thank you,

Betsy

Betsy Varghese
Partner
Dillon Consulting Limited
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T - 416.229.4647 ext. 2326
F - 416.229.4692
M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca



From: Varghese, Betsy <bvarghese@dillon.ca>
Sent: Friday, June 7, 2024 11:49 AM
To: UK Biogas Facility
Subject: Fwd: Kingston Biosolids and Biogas Facility Consultation Opportunity



Betsy Varghese
Partner
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----- Forwarded message -----

From: Varghese, Betsy <bvarghese@dillon.ca>
Date: Tue, Mar 14, 2023 at 7:18 PM
Subject: Re: Kingston Biosolids and Biogas Facility Consultation Opportunity
To: <grand.chief@akwesasne.ca>
Cc: Scanlan, Lauren <lscanlan@utilitieskingston.com>, McLeod, Alan <amcleod@cityofkingston.ca>, <bhill@mohawknation.org>, Roberts, Heather <hroberts1@utilitieskingston.com>, <natalie.jacobs@akwesasne.ca>, <curtis.lazore@akwesasne.ca>, <carro@akwesasne.ca>

Apologies - I'm including the Aboriginal Rights and Research Office on this email as you had previously provided.

Thanks - Betsy

Betsy Varghese
Partner
Dillon Consulting Limited
235 Yorkland Blvd Suite 800
Toronto, Ontario, M2J 4Y8
T - 416.229.4647 ext. 2326
F - 416.229.4692
M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca

On Tue, Mar 14, 2023 at 6:58 PM Varghese, Betsy <bvarghese@dillon.ca> wrote:

Dear Chief Benedict,

We would like to inform you of an upcoming Public Drop In Session for the proposed Kingston Regional Biosolids & Biogas Facility to be held on Tuesday, March 28 from 4 to 8 pm. Please find the Notice attached with more information and our initial email below.

We have included additional contacts in this email that we found online.

Thank you,
Betsy

Betsy Varghese
Partner
Dillon Consulting Limited
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Toronto, Ontario, M2J 4Y8
T - 416.229.4647 ext. 2326
F - 416.229.4692
M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca

On Mon, Nov 28, 2022 at 6:10 PM Varghese, Betsy <bvarghese@dillon.ca> wrote:

Dear Beulah,

We received your contact information through Alan McLeod from the City of Kingston (cc'd on this email).

This email serves as a brief notification from Utilities Kingston of a project called the Kingston Regional Biosolids and Biogas Facility Municipal Class Environmental Assessment. You are being contacted as part of our municipal Indigenous consultation process which Utilities Kingston and the City of Kingston undertakes both under their obligations as well as their community interest in strengthening relations with Indigenous communities. After you have reviewed this email please feel free to contact me or our team members listed at the end of this email if you would like to receive more information. If you prefer a hard copy of any project information mailed to you, please let us know so that we can prepare and send it to you.

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If the Mohawk Council of Akwesansne wishes to participate in a consultation on the archaeological, cultural or any other aspects of the project we would be happy to discuss what interests you may have and how we can assist. For more information related to this project, please go to the project's website at:

<https://utilitieskingston.com/Projects/Detail/RegionalBiosolidsBiogasFacility>.

You may also reach out to the following contacts:

- Betsy Varghese, Dillon Consulting - bvarghese@dillon.ca
- Alan McLeod, City of Kingston - amcleod@cityofkingston.ca
- Lauren Scanlan, Utilities Kingston - lscanlan@utilitieskingston.com

Thank you,

Betsy



Betsy Varghese
Partner
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T - 416.229.4647 ext. 2326
F - 416.229.4692
M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca



From: Varghese, Betsy <bvarghese@dillon.ca>
Sent: Friday, June 7, 2024 11:47 AM
To: UK Biogas Facility
Subject: Fwd: Kingston Biosolids and Biogas Facility Consultation Opportunity



Betsy Varghese
Partner
Dillon Consulting Limited
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www.dillon.ca

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----- Forwarded message -----

From: McLeod, Alan <amcleod@cityofkingston.ca>
Date: Tue, Nov 29, 2022 at 10:15 AM
Subject: RE: Kingston Biosolids and Biogas Facility Consultation Opportunity
To: Grand Chief <grand.chief@akwesasne.ca>, Varghese, Betsy <bvarghese@dillon.ca>
Cc: Scanlan, Lauren <lscanlan@utilitieskingston.com>, Aboriginal Rights & Research Office <arro@akwesasne.ca>

Many thanks Grand Chief Benedict,

Happy to receive any inquiries from your Aboriginal Rights and Research Office.

Alan



Alan McLeod, LLM (he/him/his)

Deputy Director – Legal Services

City of Kingston
216 Ontario Street Kingston, ON K7L 2Z3
613-546-4291 ext. 1237 (office)
613-929-8946 (cell)
amcleod@cityofkingston.ca



The City of Kingston acknowledges that we are on the traditional homeland of the Anishinaabe, Haudenosaunee and the Huron-Wendat, and thanks these nations for their care and stewardship over this shared land.

From: Grand Chief <grand.chief@akwesasne.ca>
Sent: Tuesday, November 29, 2022 10:14 AM
To: Varghese, Betsy <bvarghese@dillon.ca>
Cc: Scanlan, Lauren <lscanlan@utilitieskingston.com>; McLeod, Alan <amcleod@cityofkingston.ca>; Aboriginal Rights & Research Office <arro@akwesasne.ca>
Subject: Re: Kingston Biosolids and Biogas Facility Consultation Opportunity

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Shekon and good morning,

Thank you for reaching out.

I have included our Aboriginal Rights and Research Office on this email. They will reach out should they require any additional information.

Niawen,

Abram Benedict
Grand Chief
Mohawk Council of Akwesasne
grand.chief@akwesasne.ca
613.575.2250 Ext: 2166
Facebook: [Abram Benedict](#)
Twitter: [Abram Benedict](#)

From: Varghese, Betsy <bvarghese@dillon.ca>
Sent: Monday, November 28, 2022 4:59 PM
To: Grand Chief <grand.chief@akwesasne.ca>
Cc: Scanlan, Lauren <lscanlan@utilitieskingston.com>; McLeod, Alan <amcleod@cityofkingston.ca>
Subject: Kingston Biosolids and Biogas Facility Consultation Opportunity

Dear Grand Chief Benedict,

We received your contact information through Alan McLeod from the City of Kingston (cc'd on this email).

This email serves as a brief notification from Utilities Kingston of a project called the Kingston Regional Biosolids and Biogas Facility Municipal Class Environmental Assessment. You are being contacted as part of our municipal indigenous consultation process which Utilities Kingston and the City of Kingston undertakes both under their obligations as well as their community interest in strengthening relations with Indigenous communities. After you have reviewed this email please feel free to contact me or our team members listed at the end of this email if you would like to receive more information. If you prefer a hard copy of any project information mailed to you, please let us know so that we can prepare and send it to you.

Utilities Kingston manages the water and wastewater infrastructure for the City of Kingston. As part of those duties, Utilities Kingston undertakes long range planning and studies to provide the community with continuous, safe and reliable services. Utilities Kingston is now in the early stages of this study which will assess the environmental, technical and financial feasibility of developing the City-owned Knox Farm property with a biosolids/biogas facility. The Knox Farm property is 73.42 ha (181.44 ac) in size and is located to the north of Highway 401 in the central area of the municipality as can be seen on the map provided. The specific location of the facility is targeting a 9 ha, previously cleared parcel of the property next to the City's snow dump facility (shown as a red hatched area in the attached map). If approved in the future, such a facility would play a key role in the community's enhanced management of the settled organic solid material from wastewater treatment processes, as well as the City's management of residential green bin organics.

The overall study is in the form of an Environmental Assessment (EA) and includes a number of areas of research. Utilities Kingston has hired Dillon Consulting Limited to lead the EA process which is expected to continue into 2023. As part of the EA study team, Archaeological Research Associates Ltd. will be preparing two assignments: (i) a Stage 1 Archaeological Assessment and (ii) a Cultural Heritage Assessment Report. A Stage 1 Archaeological Assessment describes the archaeology, history, geography, and current land conditions in the area including known archaeological sites.

Recommendations related to further possible archaeological requirements will also be identified through that work. The goal of the Cultural Heritage Assessment Report is to map all cultural heritage resources within the study area which may be affected by the project. Any mitigation measures that the project should adopt to protect those cultural heritage resources will be described along with recommendations, if any, for further studies.

If the Mohawk Council of Akwesasne wishes to participate in a consultation on the archaeological, cultural or any other aspects of the project we would be happy to discuss what interests you may have and how we can assist. For more information related to this project, please go to the project's website at:

<https://utilitieskingston.com/Projects/Detail/RegionalBiosolidsBiogasFacility>.

You may also reach out to the following contacts:

Betsy Varghese, Dillon Consulting - bvarghese@dillon.ca
Alan McLeod, City of Kingston - amcleod@cityofkingston.ca
Lauren Scanlan, Utilities Kingston - lscanlan@utilitieskingston.com

Thank you,

Betsy

Betsy Varghese
Partner
Dillon Consulting Limited
235 Yorkland Blvd Suite 800
Toronto, Ontario, M2J 4Y6
T - 416.229.4647 ext. 2326
F - 416.229.4692
M - 416.817.5045
bvarghese@dillon.ca
www.dillon.ca



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From: Varghese, Betsy <bvarghese@dillon.ca>
Sent: Friday, June 7, 2024 11:50 AM
To: UK Biogas Facility
Subject: Fwd: Returned mail: see transcript for details
Attachments: Notice of Public Drop In Session_UKBiogasFacility.pdf

This one didn't go through.



Inclusiveness: Enabling belonging to draw strength from our differences.

----- Forwarded message -----

From: Mail Delivery Subsystem <MAILER-DAEMON@mx0d-00616901.pphosted.com>
Date: Tue, Mar 14, 2023 at 7:31 PM
Subject: Returned mail: see transcript for details
To: <bvarghese@dillon.ca>

The original message was received at Tue, 14 Mar 2023 19:26:58 -0400
from m0240971.pppops.net [127.0.0.1]

----- The following addresses had permanent fatal errors -----
<inquiries@williamstreatiesfirstnations.ca>
(reason: 525 5.7.13 Disabled recipient address)

----- Transcript of session follows -----
... while talking to williamstreatiesfirstnations.ca.:

>>> DATA
<<< 525 5.7.13 Disabled recipient address
554 5.0.0 Service unavailable
<<< 503-All RCPT commands were rejected with this error:
<<< 503-Disabled recipient address
<<< 503 Valid RCPT command must precede DATA

----- Forwarded message -----

From: "Varghese, Betsy" <bvarghese@dillon.ca>
To: inquiries@williamstreatiesfirstnations.ca
Cc: "Roberts,Heather" <hroberts1@utilitieskingston.com>, "McLeod,Alan" <amcleod@cityofkingston.ca>, "Scanlan,Lauren" <lscanlan@utilitieskingston.com>
Bcc:
Date: Tue, 14 Mar 2023 19:26:40 -0400
Subject: Kingston Biosolids and Biogas Facility Consultation Opportunity
Dear Sandy,

This email serves as a brief notification from Utilities Kingston of a project called the Kingston Regional Biosolids and Biogas Facility Municipal Class Environmental Assessment. We would like to inform you of an upcoming Public Drop In Session for the proposed Facility to be held on Tuesday, March 28 from 4 to 8 pm. Please find the Notice attached with more information.

You are being contacted as part of our municipal Indigenous consultation process which Utilities Kingston and the City of Kingston undertakes both under their obligations as well as their community interest in strengthening relations with Indigenous communities. After you have reviewed this email please feel free to contact me or our team members listed at the end of this email if you would like to receive more information. If you prefer a hard copy of any project information mailed to you, please let us know so that we can prepare and send it to you.

Utilities Kingston manages the water and wastewater infrastructure for the City of Kingston. As part of those duties, Utilities Kingston undertakes long range planning and studies to provide the community with continuous, safe and reliable services. Utilities Kingston is now in the early stages of this study which will assess the environmental, technical and financial feasibility of developing the City-owned Knox Farm property with a biosolids/biogas facility. The Knox Farm property is 73.42 ha (181.44 ac) in size and is located to the north of Highway 401 in the central area of the municipality as can be seen on the map provided. The specific location of the facility is targeting a 9 ha, previously cleared parcel of the property next to the City's snow dump facility (shown as a red hatched area in the attached map). If approved in the future, such a facility would play a key role in the community's enhanced management of the settled organic solid material from wastewater treatment processes, as well as the City's management of residential green bin organics.

The overall study is in the form of an Environmental Assessment (EA) and includes a number of areas of research. Utilities Kingston has hired Dillon Consulting Limited to lead the EA process which is expected to continue into 2023. As part of the EA study team, Archaeological Research Associates Ltd. will be preparing two assignments: (i) a Stage 1 Archaeological Assessment and (ii) a Cultural Heritage Assessment Report. A Stage 1 Archaeological Assessment describes the archaeology, history, geography, and current land conditions in the area including known archaeological sites.

Recommendations related to further possible archaeological requirements will also be identified through that work. The goal of the Cultural Heritage Assessment Report is to map all cultural heritage resources within the study area which may be affected by the project. Any mitigation measures that the project should adopt to protect those cultural heritage resources will be described along with recommendations, if any, for further studies.

If the Williams Treaty First Nations wishes to participate in a consultation on the archaeological, cultural or any other aspects of the project we would be happy to discuss what interests you may have and how we can assist. For more information related to this project, please go to the project's website at:

<https://utilitieskingston.com/Projects/Detail/RegionalBiosolidsBiogasFacility>.

You may also reach out to the following contacts:

Betsy Varghese, Dillon Consulting - bvarghese@dillon.ca
Alan McLeod, City of Kingston - amcleod@cityofkingston.ca
Lauren Scanlan, Utilities Kingston - lscanlan@utilitieskingston.com

Thank you,

Betsy



Betsy Varghese
Partner
Dillon Consulting Limited
235 Yorkland Blvd Suite 500
Toronto, Ontario, M2J 4Y8
T - 416.229.4647 ext. 2326
F - 416.229.4692
M - 416.817.8045
bvarghese@dillon.ca
www.dillon.ca



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Other Communications

Appendix F-1-3

Public

Notice of Public Drop In Session

From: Scanlan,Lauren <lscanlan@utilitieskingston.com>
Sent: March 28, 2023 3:19 PM
To: Shannon Sweeney
Cc: Ursula Melinz
Subject: RE: Public Drop in Session for Kingston Regional Biosolids & Biogas Facility
Attachments: AODA Drop In Session Boards (UK Website).pdf

Hi Shannon,

Thank you for your interest. I have just posted the materials on the project webpage. I've attached them here for your ease of review. If interested, please feel free to take our survey after you've had a chance to review the materials: <https://www.surveymonkey.com/r/CVC55LK>

Please let me know if you have any comments or questions.

Thank you,

Lauren.



Lauren Scanlan, M.A.Sc., P.Eng.
Utilities Engineer
P.O. Box 790, Kingston, ON K7L 4X7
P: 613-546-1181 x.2462 C: 613-217-7181
lscanlan@utilitieskingston.com



From: Shannon Sweeney <[REDACTED]@solowaywright.com>
Sent: 28 March 2023 9:10 AM
To: Scanlan,Lauren <lscanlan@utilitieskingston.com>
Cc: Ursula Melinz <[REDACTED]@solowaywright.com>
Subject: Public Drop in Session for Kingston Regional Biosolids & Biogas Facility

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

Could you kindly forward me the presentation materials for the public drop-in session occurring tonight?

Thank you very much,

Shannon Sweeney
Student-At-Law

Soloway Wright LLP



www.solowaywright.com | Twitter: [@solowaywright](https://twitter.com/solowaywright)



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Other Communications

Subject: Re: FW: Utilities Kingston - Public Drop In Session March 28, 20:**Tasfi, Sydney** <stasfi@dillon.ca>

to Scanlan, Lauren, Facility, UK Biogas, Varghese, Betsy, Stacey Jeffery, Laura Swyers

You are viewing an attached message. Dillon Consulting Limited Mail can't verify the authenticity of attach

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking link

Hi Lauren,

Thanks for forwarding the contact information - we'll update the contact list accordingly.

Cheers,

Sydney

On Mon, Mar 27, 2023 at 3:11 PM Scanlan, Lauren <lscanlan@utilitieskingston.com> wrote:

See below for updating your public consultation list (member of the public).

Thank you,

Lauren.

**Lauren Scanlan, M.A.Sc., P.Eng.**

Utilities Engineer

P.O. Box 790, Kingston, ON K7L 4X7

P: 613-546-1181 x.2462 C: 613-217-7181

lscanlan@utilitieskingston.com

From: Shirish Suchak [REDACTED]

Sent: 27 March 2023 2:55 PM

To: Scanlan, Lauren <lscanlan@utilitieskingston.com>

Subject: RE: Utilities Kingston - Public Drop In Session March 28, 2023

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking link

Hi Lauren,

Please add me to your list:

[REDACTED]

that way I would not miss any progress updates.

Thanks,

Shirish Suchak.

Subject: RE: Knox farm biosolids & biogas



Scanlan, Lauren <lsanlan@utilitieskingston.com>

to Kim Gascoigne

You are viewing an attached message. Dillon Consulting Limited Mail can't verify the authenticity of attach

Hi Kim,

Thank you very much for your inquiry and interest in learning more about the project. Please note that the current the two projects:

- **Master Plan Project (2017-2020):** Utilities Kingston completed a project called "Kingston Biosolids and Bi This project, which included public consultation, ended with a recommendation to construct a dedicated bio consultation efforts that were completed (this is an excerpt from the final Master Plan report which is availa
- **Class EA Project (2022-present):** The current project builds on the Master Plan project recommendation, the facility.

With respect to your specific questions:

- **CRCA Consultation:** We can assure you that the CRCA has been a key stakeholder through this process of Kingston and Utilities Kingston.
- **Public Drop in Session:** The purpose of the public drop in session tomorrow, March 28 from 4-8pm is to le about the proposed facility location, including the investigative work we've completed to date to assess its s

We are still very much in the early stages of 'planning' and it is the perfect time in the process to hear from res consultation list that was developed specifically for the current Class EA project by Utilities Kingston, the City of Ki Indigenous communities, municipal authorities, a variety of local interest groups, as well as every property owner \ on social media platforms, Utilities Kingston home web page and the project-specific webpage. Our goal was to try radius mail-out was developed from a mapping program and if we missed neighbours, please do let us know so th consultation list where they will receive direct notices in a format of their choosing (emails, mail-outs, etc.).

Please join us in person or review our project page (<https://utilitieskingston.com/Projects/Detail/RegionalBiosolids/> those who are unable to attend in person. I am also happy to set up a meeting or phone call with you directly if yo

Thank you,

Lauren.

From: Shannon Sweeney <[REDACTED]@solowaywright.com>
Sent: May 8, 2023 12:57 PM
To: Scanlan,Lauren
Subject: RE: Kingston Biosolids and Biogas Facility

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Hi Lauren,

Thank you for your email, it was very helpful. Please add me to the project contact list.

Thank you,

Shannon Sweeney
Student-At-Law

Soloway Wright LLP

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

E. [REDACTED]@solowaywright.com
www.solowaywright.com | Twitter: @solowaywright

**Soloway
Wright** lawyers

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From: Scanlan,Lauren <lscanlan@utilitieskingston.com>
Sent: Thursday, May 4, 2023 7:49 AM
To: Shannon Sweeney <[REDACTED]@solowaywright.com>
Subject: RE: Kingston Biosolids and Biogas Facility

Hi Shannon,

Thank you for your email. We did have a public input survey running after the consultation event as noted in the attached email, but the survey closed on April 14. We are more than happy to receive feedback at any time throughout the project, but the earlier feedback is received, the more likely it is that we can address the feedback within the

current project. The project is not scheduled to end until the fall or early winter of this year. Feedback can come in the form of an email, phone call discussion, letter attached to an email, etc. – whatever works for you and your group. Our consultant, Dillon Consulting, does have a project email set up to receive public consultation input. Feel free to ask questions and/or send feedback directly to ukbiogasfacility@dillon.ca if you wish. Alternatively, I'm happy to receive your feedback in any format.

In terms of timing, our next 'formal' public event is not scheduled until next fall or early winter, during which another formal opportunity (with deadlines) will exist to provide feedback before the Class EA is finalized. These timelines have not been set yet – so there is still plenty of time left. That said, the current milestone we are in and finishing up next month is assessing the suitability of the location (later phases will assess the facility itself). If you have specific feedback on the location, it would be really helpful if you could pass that along before the end of May, if possible.

In addition to this, please let me know if you'd like to be added to the project contact list so that you may receive upcoming public information notices.

Thank you,

Lauren.



Lauren Scanlan, M.A.Sc., P.Eng.
Utilities Engineer
P.O. Box 790, Kingston, ON K7L 4X7
P: 613-546-1181 x.2462 C: 613-217-7181
lscanlan@utilitieskingston.com



From: Shannon Sweeney <[REDACTED]@solowaywright.com>
Sent: 03 May 2023 11:08 AM
To: Scanlan, Lauren <lscanlan@utilitieskingston.com>
Subject: Kingston Biosolids and Biogas Facility

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Hello,

Will there be an opportunity for the public to provide written submissions providing input/comments on the above-noted project? If so, when are those submissions due and how are they submitted?

Thank you,

Shannon Sweeney
Student-At-Law

Soloway Wright LLP

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

E. [REDACTED]@solowaywright.com
www.solowaywright.com | Twitter: [@solowaywright](https://twitter.com/solowaywright)



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Swyers, Laura <lswyers@dillon.ca>

Letter re selection of Knox Farm for Biofacility

3 messages

Shannon Sweeney <[REDACTED]@solowaywright.com>

Thu, May 25, 2023 at 12:43 PM

To: "ukbiogasfacility@dillon.ca" <ukbiogasfacility@dillon.ca>, "lscanlan@utilitieskingston.com"

<lscanlan@utilitieskingston.com>

Cc: Ursula Melinz <[REDACTED]@solowaywright.com>, Philip Osterhout <[REDACTED]@solowaywright.com>

Hello,

Please find the attached letter regarding the selection of the Knox Farm location for the Kingston Biosolids and Biogas facility.

Thank you,

Shannon Sweeney

Student-At-Law

Soloway Wright LLP



www.solowaywright.com | Twitter: [@solowaywright](https://twitter.com/solowaywright)

Soloway
Wright lawyers

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Scanlan,Lauren <lscanlan@utilitieskingston.com>

Thu, May 25, 2023 at 2:38 PM

To: Shannon Sweeney <[REDACTED]@solowaywright.com>, "ukbiogasfacility@dillon.ca" <ukbiogasfacility@dillon.ca>

Cc: Ursula Melinz <[REDACTED]@solowaywright.com>, Philip Osterhout <[REDACTED]@solowaywright.com>

Hi Shannon,

Thank you for the written feedback. Just confirming receipt of your email and letter. We will review with our team and provide a response in due course.

Kind Regards,

Lauren.



Lauren Scanlan, M.A.Sc., P.Eng.

Utilities Engineer

P.O. Box 790, Kingston, ON K7L 4X7

P: 613-546-1181 x.2462 C: 613-217-7181

lscanlan@utilitieskingston.com



Utilities Kingston acknowledges that we are situated on the ancestral and continuing unceded territory of the Huron-Wendat, Anishinaabe and Haudenosaunee Peoples. We thank these Peoples for their stewardship of the land. As we preserve and protect the land and water, we commit to delivering our services with care for the Earth.

From: Shannon Sweeney <[REDACTED]@solowaywright.com>

Sent: Thursday, May 25, 2023 12:44 PM

To: ukbiogasfacility@dillon.ca; Scanlan,Lauren <lscanlan@utilitieskingston.com>

Cc: Ursula Melinz <[REDACTED]@solowaywright.com>; Philip Osterhout <[REDACTED]@solowaywright.com>

Subject: Letter re selection of Knox Farm for Biofacility

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

[Quoted text hidden]

Scanlan,Lauren <lscanlan@utilitieskingston.com>

Thu, Jun 8, 2023 at 4:06 PM

To: Shannon Sweeney <[REDACTED]@solowaywright.com>

Cc: Ursula Melinz <[REDACTED]@solowaywright.com>, Philip Osterhout <[REDACTED]@solowaywright.com>, "ukbiogasfacility@dillon.ca" <ukbiogasfacility@dillon.ca>, "Varghese, Betsy" <bvarghese@dillon.ca>, "MacLatchy,Paul" <PMacLatchy@cityofkingston.ca>, "McLeod,Alan" <amcleod@cityofkingston.ca>, "Roberts,Heather" <hroberts1@utilitieskingston.com>

Hi Shannon,

Please find attached reply to your letter, dated May 25, 2023. Thanks again for the feedback provided.

Please let me know if you have any comments or questions.

Thank you,

Lauren.



Lauren Scanlan, M.A.Sc., P.Eng.

Utilities Engineer

P.O. Box 790, Kingston, ON K7L 4X7

P: 613-546-1181 x.2462 C: 613-217-7181

lscanlan@utilitieskingston.com



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From: Shannon Sweeney <[REDACTED]@solowaywright.com>

Sent: Thursday, May 25, 2023 12:44 PM

To: ukbiogasfacility@dillon.ca; Scanlan,Lauren <lscanlan@utilitieskingston.com>


Cc: Ursula Melinz <[REDACTED]@solowaywright.com>; Philip Osterhout <[REDACTED]@solowaywright.com>

Subject: Letter re selection of Knox Farm for Biofacility

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

[Quoted text hidden]

 **UK-22-02_ResponseLtr_08.06.23.pdf**
374K



Soloway Wright LLP

[Redacted]

T: [Redacted]

[Redacted]

www.solowaywright.com

Ursula K. Melinz
Partner

Direct line: [Redacted]

Email address: [Redacted]@solowaywright.com

FILE NO: [Redacted]

May 25, 2023

Utilities Kingston
85 Lappan's Lane
Kingston, ON K7L 4X7

To whom it may concern at Utilities Kingston:

Re: Potential impact related to the proposed Biosolids and Biogas Facility at Knox Farm

We are the lawyers for the Holiday Inn Express & Suites, the Quality Inn and the Comfort Suites located on Benson Street in Kingston. Our client also owns other lands along the Highway 401 corridor at Division Street and Sir John A. MacDonald Boulevards. This letter is to raise our client's opposition to the construction of the proposed Biosolids and Biogas Facility (the "Proposed Facility") at the Knox Farm location.

Knox Farms as a possible location for the Proposed Facility raises a number of concerns. We ask that the approval of the Knox Farm site be rejected for the following reasons, or at least withheld until such time as the below concerns are addressed and it is confirmed that the Proposed Facility will not have any impact particularly in regard to odour.

Impact to Surrounding Businesses

If the Proposed Facility was constructed at Knox Farm, the 401 Highway would be the only physical structure separating the Proposed Facility and dozens of businesses. As you may know, the area on the south side of the highway contains our client's hotels, the King's Crossing Fashion Outlet, the most popular movie theatre in Kingston, a grocery store, an LCBO, a Canadian Tire, the Kingslake Plaza, and dozens of restaurants. Our client also owns other land along this corridor both north and south of the highway.

[Redacted] Office

[Redacted] Office

[Redacted]

[Redacted]

If the construction and then operation of the Proposed Facility at the Knox Farm location creates obnoxious odours, noise, or impacts air quality, dozens of businesses will suffer as a result. This could result in nuisance claims being launched against the City of Kingston and Utilities Kingston.

Impact to Tourism and Reputation

The aforementioned area south of the 401 Highway is also a major stop along the 401 Highway. Many people 'visit' Kingston momentarily while they refuel and purchase food. The two main bus companies, Megabus and Rider Express, onload and offload their passengers for travel in this area.

For many people in Ontario, this area may be their only impression of Kingston. If the operation of the Proposed Facility creates obnoxious odours, noise or impacts the air quality in that area, the reputation of Kingston could be impacted. Those who momentarily visit Kingston by stopping in this area would likely have a lower opinion of the city, which may impact tourism.

Nearby Conservation Area

The Knox Farm location is situated directly next to the Cataraqui Creek Conservation Area. This conservation area is a sensitive natural heritage site and contains species-at-risk habitat. The construction of a brand new Biosolids and Biogas facility next to the conservation area has a potential to put the area at risk.

Moreover, the construction of the Proposed Facility at the Knox Farm location may pose a risk to groundwater. The Knox Farm location is within the Cataraqui Source Protection Area and is identified as a highly vulnerable area. The site is within a Groundwater Recharge Area that refills aquifers in the area, which provides drinking water for local residents and is critical to maintain.

Proximity in the Event of an Accident

As mentioned, the area is comprised of dozens of businesses and a natural heritage site. Moreover, the area is near critical infrastructure such as the 401 highway and bus stations. This context is significant because if there was an accident at the Proposed Facility, the impact would be substantial.

As you may know, similar Biogas and Biosolids facilities have been constructed internationally. Similar facilities in Korea, the United Kingdom and the United States of America have suffered from tragic accidents due to the nature of the facility. For example, Biogas is incredibly flammable and has resulted in explosions when ignited. In addition, the sludge used for processing at the Proposed Facility has been problematic in similar facilities. In the United Kingdom, there was an overflow of sludge at a Biosolids and Biogas facility that caused significant contamination to the surrounding 70 acres of land.

It is also significant that the transport of sludge and other contaminants would need to be by truck, as the Knox Farm location does not contain the necessary infrastructure to transport the material otherwise, exacerbating the likelihood of an accident at the facility.

If a similar accident to those reported internationally was to take place at the Proposed Facility, at the Knox Farm location, the results would be devastating to our aquifer systems, the Cataraqui Creek Conservation Area, critical infrastructure, and dozens of businesses.

In view of the foregoing, we kindly ask that you give appropriate weight to the concerns articulated above, and do not proceed with the approval and construction of the Proposed Facility at the Knox Farm location unless these concerns can be fully and adequately addressed. Proceeding otherwise would have a devastating and long-term impact on the community and the surrounding environment.

Yours very truly,



Ursula K. Melinz
Ursula K. Melinz Professional Corporation
UKM/ss



June 8, 2023

Ursula K. Melinz
Ursula K. Melinz Professional Corporation
Soloway Wright Lawyers
Delivered Via Email: [REDACTED]@solowaywright.com

RE: Response Letter: Potential impact related to the proposed Biosolids and Biogas Facility at Knox Farm

Dear Ursula K Melinz,

Thank you for your letter, dated May 25, 2023 detailing your client's opposition to the construction of the proposed Biosolids and Biogas Facility at the Knox Farm location in Kingston, ON. We understand your clients are the Holiday Inn Express & Suites, the Quality Inn and the Comfort Suites located on Benson Street in Kingston, ON and that they also own lands along the Highway 401 corridor at Division Street and Sir John A. MacDonald Boulevards.

We wanted to take this opportunity to thank you and your clients for the input provided. These concerns will be documented and taken into account during the ongoing Class Environmental Assessment (Class EA) project that is assessing the environmental, technical and financial feasibility of implementing the proposed facility at the Knox Farm location.

Utilities Kingston maintains a commitment to customer and community satisfaction in all its operations and values safety in delivering services to the community. In that regard, we do have a history of successfully and safely handling similar materials (e.g., sludge, biogas, natural gas) and being a respectful neighbor in doing so. We also wanted to identify that should the project proceed to implementation, it would rely on successfully securing and demonstrating compliance with appropriate operating approvals from the Ministry of the Environment, Conservation and Parks, particularly those related to noise and air emissions. In that respect, feedback such as that in your letter is very important to us.

Please note that your Shannon Sweeney has been added to our project contact list per an earlier direct request. If you or your clients would like to be added to this list as well, please let us know. In the meantime, additional project information, next steps and updates can be found at:

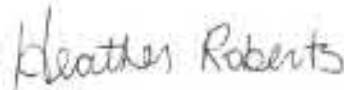
<https://utilitieskingston.com/Projects/Detail/RegionalBiosolidsBiogasFacility>

Please feel free to reach out at any time for additional comments or questions.

King Regards,



Lauren Scanlan, M.A.Sc., P.Eng.
Project Manager and Utilities Engineer,
Utilities Kingston



Heather Roberts, C.E.T.
Project Director and Director of
Water and Wastewater Services,
Utilities Kingston

cc:

Paul MacLatchy, P.Eng., Environment Director, City of Kingston

(pmaclatchy@cityofkingston.ca)

Alan McLeod, LLM, Deputy Director – Legal Services City of Kingston

(amcleod@cityofkingston.ca)

Shannon Sweeney, Student-At-Law, Soloway Wright LLP

(shannon.sweeney@solowaywright.com)

Philip Osterhout, Soloway Wright LLP (philip.osterhout@solowaywright.com)

Betsy Varghese, Partner, Dillon Consulting Limited (bvarghese@dillon.ca)



Swyers, Laura <lswyers@dillon.ca>

Letter re selection of Knox Farm for Biofacility

Ursula Melinz <[REDACTED]@solowaywright.com>

Fri, Jun 9, 2023 at 8:21 AM

To: "Scanlan, Lauren" <lscanlan@utilitieskingston.com>, Shannon Sweeney <[REDACTED]@solowaywright.com>

Cc: Philip Osterhout <[REDACTED]@solowaywright.com>, "ukbiogasfacility@dillon.ca" <ukbiogasfacility@dillon.ca>, "Varghese, Betsy" <bvarghese@dillon.ca>, "MacLatchy, Paul" <PMacLatchy@cityofkingston.ca>, "McLeod, Alan" <amcleod@cityofkingston.ca>, "Roberts, Heather" <hroberts1@utilitieskingston.com>

Thank you for your letter Lauren

In response to your question, yes please add me to the project notice list – I should receive notices & updates directly.

Regards

Ursula Melinz

Partner

Soloway Wright LLP



E: [REDACTED]@solowaywright.com

www.solowaywright.com

Soloway
Wright lawyers

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[Quoted text hidden]



Swyers, Laura <lswyers@dillon.ca>

UK Biosolids/Biogas Facility Class EA - Follow up

1 message

Scanlan, Lauren <lscanlan@utilitieskingston.com>

Wed, Oct 4, 2023 at 10:59 AM

To: "[REDACTED]@sympatico.ca" <[REDACTED]@sympatico.ca>

Cc: "Facility, UK Biogas" <ukbiogasfacility@dillon.ca>, Avid Banihashemi <abanihashemi@dillon.ca>

Hi Shirish,

Thank you very much for the call this morning and interest in keeping informed of our Biosolids/Biogas Facility Class EA project.

As discussed, please visit our webpage (<https://utilitieskingston.com/Projects/Detail/RegionalBiosolidsBiogasFacility>) for key project documents that have been issued to the public to date. Please scroll to the bottom of the page, section titled "Schedule and Project Downloads" for a list of documents available to you to learn more about the project activities to date.

By way of this email, I am also confirming that our consulting team cc'd here will add you to our direct mailing list for this project.

Please let me know if you have any comments or questions.

Thank you,

Lauren.



Lauren Scanlan, M.A.Sc., P.Eng.

Utilities Engineer

P.O. Box 790, Kingston, ON K7L 4X7

P: 613-546-1181 x.2462 C: 613-217-7181

lscanlan@utilitieskingston.com



Appendix F-2

Project Contact List

Project Contact List								
Stakeholder	Name	Last Name	Role/Department	Phone	Email	Mailing Address	Town	Postal Code
Elected Officials								
Kingston and the Islands	Mark	Gerretsen	MP	613-542-3243	mark.gerretsen@pari.gc.ca	841 Princess Street	Kingston, ON	K7L 1G7
Kingston and the Islands	Ted	Hsu	MPP	613-547-2385	thsu.mpp.co@ola.org	837 Princess Street Unit 403	Kingston, ON	K7L 1G8
Provincial Agencies								
Ministry of the Environment, Conservation and Parks			Environmental Assessment Notification		eanotification.eregion@ontario.ca			
Ministry of the Environment, Conservation and Parks	Jon	Orpana	Environmental Resource Planner & EA Coordinator	613-561-8250	Jon.Orpana@ontario.ca	7th Flr, 135 St Clair Ave W	Toronto, ON	M4V 1P5
Ministry of the Environment, Conservation and Parks	Aziz	Ahmed	Manager, Municipal Water & Wastewater Permissions	416-712-7427	aziz.ahmed@ontario.ca	2nd, 40 St Clair Ave W	Toronto, ON	M4V 1P5
Ministry of the Environment, Conservation and Parks	Edward	Soo	Senior Air Engineer, Air Approvals	437-233-4039	edward.soo@ontario.ca	3rd, 135 St Clair Ave W	Toronto, ON	M4V 1P5
Ministry of the Environment, Conservation and Parks	Nancy	Orpana	Acting Manager, Air Approvals		nancy.orpana@ontario.ca	3rd, 135 St Clair Ave W	Toronto, ON	M4V 1P5
Ministry of the Environment, Conservation and Parks	Nick	Zambito	Senior Waste Engineer	437-231-2688	nick.zambito@ontario.ca	5th, 135 St Clair Ave W	Toronto, ON	M4V 1P5
Ministry of the Environment, Conservation and Parks	Roberto	Sacilotto	Supervisor, Kingston District Office, Drinking Water and Environmental Compliance	613-540-6894	roberto.sacilotto@ontario.ca	Unit 3, 1259 Gardiners Rd	Kingston, ON	K7P 3J6
Ministry of the Environment, Conservation and Parks	Sarah	Dick	Environmental Compliance Officer, Kingston District Office	613-540-6869	sarah.dick@ontario.ca	Unit 3, 1259 Gardiners Rd	Kingston, ON	K7P 3J6
Ministry of the Environment, Conservation and Parks	Suzanne	Smith	Water Compliance Officer, Kingston District Office	613-540-6871	suzanne.smith@ontario.ca	Unit 3, 1259 Gardiners Rd	Kingston, ON	K7P 3J6
Ministry of the Environment, Conservation and Parks	Shannon	Kelly	Environmental Compliance Officer, Kingston District Office	613-848-278	shannon.m.kelly@ontario.ca	Unit 3, 1259 Gardiners Rd	Kingston, ON	K7P 3J6
Ontario Water Consortium	Rahim	Kanji	Executive Director		rahim@ontariowater.ca	Research Advancement Centre 1, 200 University Avenue West	Waterloo, ON	N2L 3G1
Ontario Clean Water Agency	Iman	Hashemi	Vice President, Innovation and Infrastructure Solutions	905-491-3053	ihashemi@ocwa.com	2085 Hurontario Street, Suite 500	Mississauga ON	L5A 4G1
Ontario Clean Water Agency	Alex	Chik	Project Manager, Innovation and Infrastructure Solutions	905-302-1666	achik@ocwa.com	2085 Hurontario Street, Suite 500	Mississauga ON	L5A 4G1

Ministry of Economic Development, Job Creation and Trade	Erin	Thompson	Acting Manager, Corporate Policy Coordination Unit, Policy, Planning and Strategy Branch	437-247-3834	erin.thompson@ontario.ca	56 Wellesley St. W, 11 th Flr	Toronto ON	M7A 2E7
Ministry of Energy	Joerg	Wittenbrinck	Acting Manager, Strategic Policy and Research, Governance, Strategy and Analytics Branch	289-980-8124	joerg.wittenbrinck@ontario.ca	77 Grenville St., 6 th Flr	Toronto ON	M7A 1B3
Ministry of Municipal Affairs and Housing	Michael	Elms	Manager, Community Planning and Development, Eastern Municipal Services Office	613-453-9242	michael.elms@ontario.ca	8 Estate Lane, Rockwood House	Kingston ON	K7M 9A8
Ministry of Natural Resources and Forestry	Amanda	McCloskey	Manager (Acting), Land Use Planning and Strategic Issues Section	705-313-0507	amanda.mccloskey@ontario.ca	4th Flr S, 300 Water St	Peterborough ON	K9J 3C7
Ministry of Natural Resources and Forestry	Catherine	Warren	Conservation Programs Advisor (Acting), Natural Heritage Section	705-772-9012	catherine.warren@ontario.ca	4th Flr S, 300 Water St	Peterborough ON	K9J 3C7
Ministry of Citizenship and Multiculturalism	Karla	Barboza	Team Lead - Heritage	416-660-1027	Karla.Barboza@ontario.ca	5th Flr, 400 University Ave	Toronto, ON	M7A 2R9
Ministry of the Solicitor General	Fuad	Abdi	Director (Acting), Facilities and Capital Planning Branch, Infrastructure	416-884-5632	Fuad.Abdi@ontario.ca	25 Grosvenor Street	Toronto, ON	M7A 1Y6
Ministry of the Solicitor General	Kelly	Williams	Manager, Facilities and Capital Planning Branch, Infrastructure Division	416-418-6923	Kelly.Williams@Ontario.ca	25 Grosvenor Street	Toronto, ON	M7A 1Y6
Ministry of Transportation	Jenn	Meleschuk	Manager, Engineering Program Delivery East, Design and Engineering Branch	613-539-6231	Jenn.Meleschuk@ontario.ca	1355 John Counter Blvd	Kingston, ON	K7L 5A3
Ministry of Transportation	Suresh	Kartik	Head, Corridor Management, East Operations Branch	613-539-7628	kartik.suresh@ontario.ca	1355 John Counter Blvd	Kingston, ON	K7L 5A3
Ministry of Transportation	Prabin	Sharma	Senior Project Manager, Corridor Management East	613-539-3526	prabin.sharma@ontario.ca	1355 John Counter Blvd, PO Box 4000	Kingston, ON	K7L 5A3
Ministry of Transportation	George	Taylor	Corridor Management Officer, Corridor Management East	613-483-5307	george.taylor2@ontario.ca	1355 John Counter Blvd, PO Box 4000	Kingston, ON	K7L 5A3
Ministry of Transportation	Chantel	Brayall	PHM Engineering Associate, Corridor Management East	613-484-3571	chantel.brayall@ontario.ca	1355 John Counter Blvd, PO Box 4000	Kingston, ON	K7L 5A3
Cataraqui Region Conservation Authority	Andrew	Schmidt	Manager, Watershed Planning & Engineering	613-546-4228 ext. 244	aschmidt@crca.ca	1641 Perth Rd	Kingston, ON	K0H 1S0
Cataraqui Region Conservation Authority	Mike	Dakin	Supervisor, Development Review	(613) 546-4228 ext. 228	mdakin@crca.ca	1641 Perth Rd	Kingston, ON	K0H 1S0

Cataraqui Region Conservation Authority	Tom	Beaubiah	Manager, Conservation Lands Acting General Manager	(613) 546-4228 ext. 240	TBeaubiah@crca.ca	1641 Perth Rd	Kingston, ON	KOH 1S0
Indigenous Communities								
Mohawks of the Bay of Quinte	Donald	Maracle	Chief	613-396-3424 x 106	rdomm@mbq-tmt.org	24 Meadow Drive	Tyendinaga Mohawk Territory, ON	KOK 1X0
Mohawks of the Bay of Quinte	Sherry	Maracle	Chief Administrative Officer	613-396-3424 x 126	cao@mbq-tmt.org	24 Meadow Drive	Tyendinaga Mohawk Territory, ON	KOK 1X0
Mohawks of the Bay of Quinte	Todd	Kring	Director of Community Infrastructure	613-396-3424 x 134	toddk@mbq-tmt.org	24 Meadow Drive	Tyendinaga Mohawk Territory, ON	KOK 1X0
Mohawks of the Bay of Quinte	Cassie	Thompson	Consultation Coordinator	613-396-3424 x 155	consultation@mbq-tmt.org	24 Meadow Drive	Tyendinaga Mohawk Territory, ON	KOK 1X0
Mohawks of the Bay of Quinte	Amsey	Maracle	Chief's Assistant	613-396-3424 x 133	chiefsassistant@mbq-tmt.org	24 Meadow Drive	Tyendinaga Mohawk Territory, ON	KOK 1X0
Mohawk Council of Akwesasne	Abram	Benedict	Grand Chief	613-575-2250 ext. 2166	grand.chief@akwesasne.ca	Mohawk Council of Akwesasne PO Box 90	Akwesasne, QC	HOM 1A0
Mohawk Council of Akwesasne	Natalie	Jacobs	Liaison Officer	613-575-2250 ext. 2165	natalie.jacobs@akwesasne.ca	Mohawk Council of Akwesasne PO Box 91	Akwesasne, QC	HOM 1A1
Mohawk Council of Akwesasne	Curtis	Lazore	Environmental Assessment Officer	613-575-2250 Ext. 1041	curtis.lazore@akwesasne.ca	Mohawk Council of Akwesasne PO Box 90	Akwesasne, QC	HOM 1A0
Mohawk Council of Akwesasne	Charmaine	David	Office Administrator	613-575-2250 Ext. 2160	charmaine.david@akwesasne.ca	Mohawk Council of Akwesasne PO Box 90	Akwesasne, QC	HOM 1A0
Alderville First Nation	Taynar	Simpson	Chief	289-251-0616	tsimpson@alderville.ca	11696 2nd Line Rd. PO Box 46	Alderville, ON	KOK 2X0
Alderville First Nation	Hope	Wilson	Communications Coordinator	905-352-2011	hwilson@alderville.ca	11696 2nd Line Rd. PO Box 46	Alderville, ON	KOK 2X0
Alderville First Nation	Julie	Kapyrka	Communications Coordinator	905-352-2662	jkapyrka@alderville.ca	11696 2nd Line Rd. PO Box 46	Alderville, ON	KOK 2X0
Alderville First Nation	Carrie	Wilson	Executive Assisstat to Council		cwilson@alderville.ca	11696 2nd Line Rd. PO Box 46	Alderville, ON	KOK 2X0
Curve Lake First Nation	Keith	Knott	Chief	705-657-8045 ext 204	keithk@curvelake.ca	22 Winookeedaa Road	Curve Lake, ON	KOL 1R0
Curve Lake First Nation	Jeffrey	Jacobs	Deputy Chief		jeffj@curvelake.ca	22 Winookeedaa Road	Curve Lake, ON	KOL 1R0
Curve Lake First Nation	Katie	Young-Haddlesey	Chief Operating Officer	705-657-8045	katieyh@curvelake.ca	22 Winookeedaa Road	Curve Lake, ON	KOL 1R0
Curve Lake First Nation	Shannon	Day	Assistant to Chief & Council	705-657-8045	ShannonD@curvelake.ca	22 Winookeedaa Road	Curve Lake, ON	KOL 1R0
Curve Lake First Nation	Kaitlin	Hill	Lands and Resources Consultation Liaison	705-657-8045	kaitlinh@curvelake.ca	22 Winookeedaa Road	Curve Lake, ON	KOL 1R0

Shabot Obaadjiwan First Nation	Doreen	Davis	Chief	343-989-0318	chiefdoreendavis@gmail.com	24719 Hwy 7	Sharbot Lake, ON	K0H 2P0
Shabot Obaadjiwan First Nation			General Inbox	343-989-0318	shabotobaadjiwan@gmail.com			
Algonquins of Pikwàkanagàn	Greg	Sarazin	Chief	613-625-2800	chief.pik@pikwakanagan.ca Chiefcouncil@pikwakanagan.ca	1657A Mishomis Inamo	Pikwakanagan, ON	K0J 1X0
Algonquins of Pikwàkanagàn	Amanda	Two-Axe Kohoko	Consultation Coordinator	613-625-1551 ext.105	consultation@pikwakanagan.ca	1657A Mishomis Inamo	Pikwakanagan, ON	K0J 1X0
Six Nations of the Grand River	Sherri-lyn	Hill	Chief	519-445-2201	sngr.chief@sixnations.ca	1695 Chiefswood Rd PO Box 5000	Ohswéken ON	N0A 1M0
Six Nations of the Grand River	Lonny	Bomberry	Director of Lands and Resources	519-753-0665	lonnybomberry@sixnations.ca	1695 Chiefswood Rd PO Box 5000	Ohswéken ON	N0A 1M0
Mohawk Nation Council of Chiefs	Paul	Williams	Barrister and Solicitor		orihwa@gmail.com			
Huron-Wendat Nation			General Consultation		consultations@wendake.ca	255, place Chef Michel Laveau	Wendake, QC	G0A 4V0
Huron-Wendat Nation	Thiéfaine	Terrier	Archaeologist		Thiefaine.Terrier@wendake.ca	255, place Chef Michel Laveau	Wendake, QC	G0A 4V0
Algonquins of Ontario	Jim	Meness	Executive Director, Consultations Office	613.735.3759 ext. 200	jmeness@tanakiwin.com	31 Riverside Drive, Suite 101	Pembroke, ON	K8A 8R6
Algonquins of Ontario			General Inbox	613.735.3759	algonquins@tanakiwin.com	31 Riverside Drive, Suite 101	Pembroke, ON	K8A 8R6
Métis Nation of Ontario			Regional Consultation Committee	613-798-1488	consultations@metisnation.org	Suite 1100, 11th Floor 66 Slater Street	Ottawa, ON	K1P 5H1
Williams Treaties First Nations	Karry	Sandy McKenzie	Process Coordinator		k.a.sandy-mckenzie@rogers.com	8 Creswick Court	Barrie, ON	L4M 2J7
MNO Peterborough and District Wapiti Metis Council	Christa	Lemelin	Council President		PWMC@metisnation.org	1054 Monaghan Road, Suite 102	Peterborough, ON	K9J 5L3
Hiawatha First Nation	Laurie	Carr	Chief		chiefcarr@hiawathafn.ca	431 Hiawatha Line	Hiawatha, ON	K9J 0E6
Hiawatha First Nation	Tom	Cowie	Lands/Resource Consultation	705-295-4421 Ext. 216	tcowie@hiawathafn.ca	431 Hiawatha Line	Hiawatha, ON	K9J 0E6
Hiawatha First Nation	Sean	Davison	Lands/Resource Consultation	705-295-4421 Ext. 215	sdavison@hiawathafn.ca	431 Hiawatha Line	Hiawatha, ON	K9J 0E6
Mississaugas of Scugog Island First Nation	Kelly	LaRocca	Chief					
Mississaugas of Scugog Island First Nation			General Consultation	905-985-3337	consultation@scugogfirstnation.com	22521 Island Road	Port Perry, ON	L9L 1B6
Kawartha Nishnawbe First Nation			General Email		kawarthanishnawbecouncil@outlook.com			
Municipal Agencies								
City of Kingston	Julie	Salter-Keene	Manager, Climate Leadership	(613) 546-4291, ext. 1163	jsalter-keane@cityofkingston.ca	216 Ontario Street	Kingston, ON	K7L 2Z3
City of Kingston	Paul	MacLatchy	Environment Director	(613) 546-4291, ext. 1226	PMacLatchy@cityofkingston.ca	216 Ontario Street	Kingston, ON	K7L 2Z3
City of Kingston	Janet	Jaynes	City Clerk / Office of the City Clerk Admin	613-546-4291 ext. 1262	jjaynes@cityofkingston.ca	216 Ontario Street	Kingston, ON	K7L 2Z3

City of Kingston	Paige	Agnew	Commissioner, Growth & Development Services	(613) 546-4291, ext. 3252	pagnew@cityofkingston.ca	216 Ontario Street	Kingston, ON	K7L 2Z3
Prince Edward County	Kate	MacNaughton	Councillor (Ward 1 – Picton)	613.921.1200	kmacnaughton@pecounty.on.ca	Edward Building, Suite 103 – 280 Main Street	Picton ON	K0K 2T0
Prince Edward County	Chris	Braney	Councillor (Ward 7 – Hillier)	613.885.0830	cbraney@pecounty.on.ca	Edward Building, Suite 103 – 280 Main Street	Picton ON	K0K 2T0
Prince Edward County	Albert	Paschkowiak	Environmental Services and Sustainability Supervisor	613-476-2148 x 4004	apaschkowiak@pecounty.on.ca	Edward Building, Suite 103 – 280 Main Street	Picton ON	K0K 2T0
Town of Greater Napanee	Kristie	Kelly	Director of Environmental Services	613-776-1036	kkelly@greaternapanee.com	99 Advance Ave	Napanee, ON	K7R 3Y5
Town of Greater Napanee	Todd	Harvey	Senior Project Director	613-776-1138	tharvey@greaternapanee.com	99 Advance Ave	Napanee, ON	K7R 3Y5
City of Brockville	Pat	Brown	Chief Operator- Wastewater Systems	613-342-8772 x 5511	watersystems@brockville.com	1 King Street West P.O. Box 5000	Brockville, ON	K6V 7A5
City of Brockville	Rob	Nolan	Director of Economic and Development Services	(613) 342-8772 Ext. 4445	molan@brockville.com	1 King Street West P.O. Box 5000	Brockville, ON	K6V 7A5
City of Brockville	Peter	Raabe	Director of Engineering & Infrastructure	613-342-8772 x3257	praabe@brockville.com	1 King Street West P.O. Box 5000	Brockville, ON	K6V 7A5
Town of Gananoque	Sherri	Ogilvie	Tax & Revenue Administrator	613-382-2149 ext 1114	taxesandrevenue@gananoque.ca	30 King Street East	Gananoque, On	K7G 1E9
Town of Gananoque	Brenda	Guy	Manager of Planning and Development	613-382-2149 ext 1126	bguy@gananoque.ca	30 King Street East	Gananoque, On	K7G 1E9
Town of Gananoque	David	Armstrong	Manager of Public Works	613-382-2149 ext. 1615	pwmanager@gananoque.ca	30 King Street East	Gananoque, On	K7G 1E9
Town of Smiths Falls	Paul	McMunn	Director of Public Works and Utilities	613-283-4124 , ext. 1152	pmcmunn@smithsfalls.ca	77 Beckwith Street North	Smiths Falls, ON	K7A 2B8
Town of Smiths Falls	Vanessa	Bernicky	Engineering and Environmental Coordinator	613-283-4124 ext/ 1147	vbemicky@smithsfalls.ca	77 Beckwith Street North	Smiths Falls, ON	K7A 2B8
Town of Smiths Falls	Jason	Barlow	Manager Water/Wastewater Treatment	613-283-4124 ext. 5501	jbarlow@smithsfalls.ca	77 Beckwith Street North	Smiths Falls, ON	K7A 2B9
Loyalist Township	Campbell	Jenna	Director, Corporate Services	613-386-7351 ext. 151	jcampbell@loyalist.ca	263 Main Street	Odessa, ON	K0H 2H0
Loyalist Township	MJ	Merritt	Director, Economic Growth & Community Development Services	613-386-7351 ext. 137	mmerritt@loyalist.ca	18 Manitou Crescent	Amherstview, ON	K7N 1S3
Loyalist Township	Shawn	Young	Utilities Manager	613-386-7351, x303	syoun@loyalist.ca	18 Manitou Crescent	Amherstview, ON	K7N 1S3
Loyalist Township	Jesse	Gawley	Technical Supervisor, Community & Customer Services Department	613-386-7351 x 180	ygawley@loyalist.ca	748 County Road 6	Odessa, ON	K0H 2H2
Loyalist Township	Lorie	McFarland	Director of Community & Customer Services	613-386-7351 x108	lmcfarland@loyalist.ca	263 Main Street	Odessa, ON	K0H 2H0
Loyalist Township	Alex	Scott	Public Works Manager	613-386-7351 x117	ascott@loyalist.ca	748 County Road 6	Odessa, ON	K0H 2H2
Loyalist Township	Luke	MacDonald	Engineering Manager	613-386-7351, x131	lmacdonald@loyalist.ca	18 Manitou Crescent	Amherstview, ON	K7N 1S3
City of Belleville	Ashton	Stephen	Director, Engineering and Development Services	613-967-3200 x3257	sashton@belleville.ca	169 Front Street	Belleville, ON	K8N 2Y8

City of Belleville	Perry	Decola	General Manager of Environmental Services	613-967-3200 x2400	pdecola@belleville.ca	31 Wallbridge Crescent	Belleville, ON	K8P 1Z5
City of Quinte West	Matt	Tracey	Manager of Water & Wastewater Services	613-392-2841 x 4482	mattt@quintewest.ca	7 Creswell Drive, PO Box 490	Trenton ON	K8V 5R6
City of Quinte West	Chris	Angelo	Director, Public Works & Environmental Services	613-392-2841	chrisa@quintewest.ca	7 Creswell Drive, PO Box 490	Trenton ON	K8V 5R6
Interest Groups								
Sydenham District Association	Ken	Ohtake			[REDACTED]	[REDACTED]	Kingston, ON	K7L 4X1
Sydenham District Association			General Email		s [REDACTED]	[REDACTED]	Kingston, ON	K7L 4X1
Portsmouth Neighbourhood Association	Mac	Gervan			[REDACTED]			
McBurney Park Neighbourhood Association	Kate	Thomas			[REDACTED]			
Williamsville Neighbourhood Association	John	Grenville			[REDACTED]			
Williamsville Neighbourhood Association			General Email		[REDACTED]			
Williamsville Neighbourhood Association	Joan	Bowie			[REDACTED]			
Kingston Home Builders Association				[REDACTED]	[REDACTED]	[REDACTED]	Kingston, ON	K7M 3L5
Kingston Chamber of Commerce				[REDACTED]	[REDACTED]	[REDACTED]	Kingston, ON	K7K 2B9
Kingston Downtown Business Association				[REDACTED]	[REDACTED]	[REDACTED]	Kingston, ON	K7L 3B5
Kingston Downtown Business Association	Michele	Langlois		[REDACTED]	[REDACTED]	[REDACTED]	Kingston, ON	K7L 3B5
Tourism Kingston				[REDACTED]	[REDACTED]	[REDACTED]	Kingston, ON	K7L 2Z1
Tourism Kingston	Megan	Knott	Chief Executive Officer	[REDACTED]	[REDACTED]	[REDACTED]	Kingston, ON	K7L 2Z2
Kingston Seniors Association				[REDACTED]	[REDACTED]	[REDACTED]	Kingston, ON	K7M 1L7
Community Response to Neighbourhood Concerns					[REDACTED]			
Kingscourt Community Association	Ian	Clark			[REDACTED]			
Pittsburgh Community Benefit Fund					[REDACTED]	[REDACTED]	Kingston, ON	K7L 0B4
350 Kingston	Mark	Sibley		[REDACTED]	[REDACTED]			
350 Kingston			General Inbox		[REDACTED]			
Kingston Economic Development Corporation			General Inbox	[REDACTED]	[REDACTED]	[REDACTED]	Kingston, ON	K7K 6Y3
Kingston Economic Development Corporation	Donna	Gillespie	Chief Executive Officer	[REDACTED]	[REDACTED]	[REDACTED]	Kingston, ON	K7K 6Y4
Kingston Field Naturalists			General Inbox		[REDACTED]			

Kingston Environmental Advisory Forum (KEAF)	Iain	Sullivan	Committee Clerk					
Rural Advisory Committee (RULAC)	Derek	Ochej	Acting Deputy Clerk					
SWITCH Ontario			General Inbox			c/o Kingston Economic Development Corporation	Kingston, ON	K7K 6Y3
Sustainable Kingston			General Inbox				Kingston, ON	K7K 3B4
Sustainable Kingston	Geoff	Hendry	Chief Operating Officer				Kingston, ON	K7K 3B4
Anchor Concrete	Curis	Andre						
Frulact Food & Beverage							Kingston, ON	K7P 0C7
Canada Royal Milk	Farshid	Mohammadi	Engineering Manager				Kingston, ON	K7P 0E9
Napanee Beer Company	Geordan	Saunders					Napanee, ON	K7R 3Z3
MacKinnon Brewing Company	Dan	MacKinnon						
Local Agencies, School Boards & Emergency Services								
Correctional Services Canada			Ontario Regional Head Quarters	613-536-4527	GEN-NHQ-ONT-CLDC-CAPC@csc-scc.gc.ca	445 Union St W PO Box 1174	Kingston, ON	K7L 4Y8
Correctional Services Canada	Thomas	Rittwage	Chief of Facilities Management	613-536-4527	Thomas.Rittwage@csc-scc.gc.ca	445 Union St W PO Box 1174	Kingston, ON	K7L 4Y8
Correctional Services Canada	Marc	Belanger	Director, Engineering and Maintenance	613-996-7893		340 Laurier Avenue West	Ottawa, ON	K1A 0P9
Correctional Services Canada	Ghislain	Sauve	A/Director General, Technical Services and Facilities	613-943-0976		340 Laurier Avenue West	Ottawa, ON	K1A 0P9
Correctional Services Canada	Catherine	Buragina	Regional Coordinator	613-536-4527	Catherine.Buragina@csc-scc.gc.ca	445 Union St W PO Box 1174	Kingston, ON	K7L 4Y8
Queen's University	Nathan	Splinter	Manager, Energy and Sustainability (Facilities Department)	613-533-6000 ext. 32961	splinter@queensu.ca	335 King Street West	Kingston, ON	K7L 2X3
Queen's University	Llynwen	Osborne	Resource and Recovery Specialist (Facilities Department)	613-533-3410	lrao@queensu.ca	99 University Avenue Richardson Hall, Suite 151	Kingston, ON	K7L 3N6
Queen's University	Dr. Warren	Mabee	Director, Queen's Institute for Energy and Environmental Policy	613-533-3020	mabeew@queensu.ca	Robert Sutherland Hall 138 Union Street, Suite 301	Kingston, ON	K7L 3N6
St. Lawrence College	Beth	Sills	Director, Facility Management Services	613.544.5400	bsills@sl.on.ca	100 Portsmouth Ave	Kingston, ON	K7L 5A6
Royal Military College			Public Affairs	(613) 541-6000 ext 6484	qa-aq@rmcc-cmrc.ca	PO Box 17000, Station Forces	Kingston, ON	K7K 7B4
Kingston Health Sciences Centre	Janet	Mifflin	Manager, Environmental and Transportation Services	613-549-6666	janet.mifflin@kingstonhsc.ca	166 Brock St	Kingston, ON	K7L 5G2
Limestone District School Board	Krishna	Burra	Director of Education	613-544-6925 ext. 235	director@limestone.on.ca	220 Portsmouth Avenue	Kingston, ON	K7M 0G2

Algonquin & Lakeshore Catholic District School Board	David	DeSantis	Director of Education	613-354-6257 ext.445	ddesantis@alcdsb.on.ca	151 Dairy Avenue	Napanee, ON	K7R 4B2
Ecole catholiques Centre-Est	Marc	Bertrand	Director of Education and Secretary-Treasurer	613-744-2555 ext. 0	bertrma@ecolecatholique.ca	4000 Labelle Street	Ottawa, ON	K1J 1A1
Conseil des ecoles publiques de l'Est de l'Ontario	Christian-Charle	Bouchard	Director of Education	613-742-8960	christian-charle.bouchard@cepeo.on.ca	2445 Boul. St-Laurent	Ottawa, ON	K1G 6C3
King's Town School			General inbox		ask@kingstownschoo.ca	66 Rideau St	Kingston, ON	K7K 2Z7
Kingston Christian School			Admin inbox	(613) 384-9572	admin@kingstonchristianschool.ca	1212 Woodbine Rd	Kingston, ON	K7L 4V2
Lakeshore School			General inbox	613 767 2776	Info@LakeshoreSchool.ca	1555 Sydenham Road	Kingston, ON	K7L 4V4
Leahurst College	Elizabeth	Turcke	Head of School	(613) 767-9201	eturcke@leahurstcollege.ca	09-4 Cataraqui Street	Kingston, ON	K7K 1Z7
Mulberry Waldorf School	Peelu	Hira	Administrative Head	613-542-0669	administrator@mulberrywaldorfschool.ca	25 Markland St	Kingston, ON	K7K 1S2
Quintillian School			Admin inbox	(613) 542-0400	admin@quintillianschool.ca	41 Baiden Street	Kingston, ON	K7M 2J9
Frontenac Paramedic Services	Matt	Mills	Communications Officer	613 548-9400 ext. 305	mmills@frontenacounty.ca	2069 Battersea Road	Glenburnie ON	K0H 1S0
City of Kingston Fire & Rescue			General inbox	613-548-4001, ext. 5204	fireprevention@cityofkingston.ca	500 O'Connor Dr.	Kingston, ON	K7P 1N3
Kingston Police	Lorie	Sargeant	Board Secretary	613-549-4660 ext. 2291	lsargeant@cityofkingston.ca	705 Division St	Kingston ON	K7K 4C2
Utilities								
Hydro One Networks Inc.					SecondaryLandUse@HydroOne.com			
Ontario Power Generation	Tammy	Wong	Senior Environment Specialist, Corporate Programs	416-592-4548	tammy.wong@opg.com	700 University Avenue	Toronto ON	M5G 1X6
Xplornet	Allen	Lucas			a.lucas@xplornet.ca			